

BOROUGH OF MEDFORD LAKES, NEW JERSEY

SCHEDULED REGULAR MEETING (7:00pm)

September 8, 2016

A scheduled Regular Meeting of the Borough Council of the Borough of Medford Lakes, New Jersey, beginning at 7:00pm was held at Oaks Hall. Borough Clerk McIntosh read the Open Public Meetings Act: pursuant to the requirements of the Open Public Meetings Act, adequate notice of this scheduled meeting had been provided to and published in the Burlington County Times and also posted on the official bulletin board of the Borough of Medford Lakes. Those wishing to be notified for changes to scheduled meetings were notified via email or regular mail.

ROLL CALL

Clerk Mark J. McIntosh called roll. Mayor Thomas J. Cranston, Deputy Mayor Robert D. Hanold, Sr., Councilwoman Kathryn A. Merkh answered in attendance. Councilman Robert J. Burton and Councilman William R. Fields were absent. Also present was Solicitor Douglas Heinold, Esq.

PUBLIC COMMENT #1

Mayor Cranston opened the meeting to public comment, hearing none he closed public comment.

MINUTES

Deputy Mayor Hanold motioned adoption of the August 11, 2016 Regular Session Minutes, seconded by Councilwoman Merkh

Vote to adopt
Yeas –Cranston, Hanold, Merkh
Nays – None
Absent – Burton, Fields
Minutes Adopted

Deputy Mayor Hanold motioned adoption of the August 11, 2016 Executive/Closed Session Minutes, seconded by Councilwoman Merkh

Vote to adopt
Yeas –Cranston, Hanold, Merkh
Nays – None
Absent – Burton, Fields
Minutes Adopted

RESOLUTIONS

Councilwoman Merkh introduced Resolution Number 109-16, seconded by Deputy Mayor Hanold

RESOLUTION NUMBER 109-16

A RESOLUTION APPOINTING CROSSING GUARDS FOR 2016

WHEREAS, it is the desire of the Borough to utilize Crossing Guards to assist in the safe movement of our children and other residents as they cross identified Borough crosswalks during School hours; and

WHEREAS, the New Jersey State Statute governing Crossing Guards requires that they be appointed each year; and

WHEREAS, it is the desire of the Borough Council to appoint qualified individuals to fill the position of Crossing Guard; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the BOROUGH OF MEDFORD LAKES that the following appointment(s) be made as Crossing Guards:

<u>Appointee</u>	<u>Class Designation</u>	<u>Commencement of Term</u>	<u>Expiration of Term</u>
Clarence Smith	Crossing Guard	August 30, 2016	December 31, 2016
Diane Albrecht	Crossing Guard	August 30, 2016	December 31, 2016
Janet Dwier	Substitute CG	August 30, 2016	December 31, 2016
Ann Schaeffer	Crossing Guard	August 30, 2016	December 31, 2016
Kenneth Thompson	Crossing Guard	August 30, 2016	December 31, 2016
David Mayo	Crossing Guard	August 30, 2016	December 31, 2016
Walter M. Roecker	Crossing Guard	August 30, 2016	December 31, 2016
Barbara Gregory	Substitute CG	August 30, 2016	December 31, 2016
Lisa McGovern	Substitute CG	August 30, 2016	December 31, 2016
Bruce Marchitello	Substitute CG	August 30, 2016	December 31, 2016
Suzanne Syben-Mojcick	Substitute CG	August 30, 2016	December 31, 2016
Annamarie Lombardi	Crossing Guard	August 30, 2016	December 31, 2016
David Croiser	Substitute CG	August 30, 2016	December 31, 2016

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Robert D. Hanold, Sr.		X	X			
Councilman Robert J. Burton					X	
Councilwoman Kathryn A. Merkh	X		X			
Councilman William R. Fields					X	

Deputy Mayor Hanold introduced Resolution Number 110-16, seconded by Councilwoman Merkh

RESOLUTION NUMBER 110-16

A RESOLUTION RESCINDING RESOLUTION NUMBER 102-16, A RESOLUTION AUTHORIZING A NJ STATE CONTRACT PURCHASE OF A 2017 FORD F250 PICKUP TRUCK

WHEREAS, Borough Council adopted Resolution Number 102-16 upon Certification of Funds and Verification of the State Contract; and

WHEREAS, the Borough Finance Officer has determined that the vendor does not have the State Contract for the vehicle specified by the Public Works Department.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the BOROUGH OF MEDFORD LAKES that Resolution Number 102-16 is hereby rescinded.

Deputy Mayor Hanold having discussed with the CFO explained why this contract was being cancelled.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Robert D. Hanold, Sr.	X		X			
Councilman Robert J. Burton					X	
Councilwoman Kathryn A. Merkh		X	X			
Councilman William R. Fields					X	

Deputy Mayor Hanold introduced Resolution Number 111-16, seconded by Councilwoman Merkh

RESOLUTION NUMBER 111-16

A RESOLUTION AWARDING A BID FOR A MILLINGS MIXER-HEATER

WHEREAS, the Borough of Medford Lakes pursuant to the NJ State Public Contract Law received the following bids for a MILLINGS MIXER-HEATER on Friday, September 2, 2016 @ 10:00am:

	<u>Bid Total</u>
Applique Technologies International, LLC	\$39,750.00; and

WHEREAS, the Public Works Foreman and Borough Clerk have reviewed the bids and recommend award to the lowest responsible & responsive bidder; and

WHEREAS, award of this contract is pending the Certified Municipal Finance Officer certification of available funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Medford Lakes that Applique Technologies International, LLC, 3300 Shafto Road, Suite C, Tinton Falls, NJ 07753 are hereby awarded a contract NTE \$39,750.00 and in accordance with the specifications in the bid and as stated above.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a contract as proposed and included in the Borough's bid package and any other related document to complete said Contract.

Deputy Mayor Hanold explained the demo he witnessed of the machine and noted the benefits of having a mobile asphalt plant during the winter months when the area plants are closed.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Robert D. Hanold, Sr.	X		X			
Councilman Robert J. Burton					X	
Councilwoman Kathryn A. Merkh		X	X			
Councilman William R. Fields					X	

Deputy Mayor Hanold introduced Resolution Number 112-16, seconded by Councilwoman Merkh

RESOLUTION NUMBER 112-16

A RESOLUTION AUTHORIZING A NJ STATE CONTRACT PURCHASE OF A 2017 FORD F250 PICKUP TRUCK

WHEREAS, the Medford Lakes Public Works Department is in need of certain equipment; and

WHEREAS, the Public Works Department has identified the requirements for this equipment and hereby recommends the purchase identified as NJ State Contract #A88727; and

WHEREAS, the cost of the acquisition is \$36,915.00

WHEREAS, the award of this contract is contingent upon a certificate of availability of funds from the Borough Finance Officer and verification of NJ State Contract.

THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, as follows:

1. The **BOROUGH OF MEDFORD LAKES** is hereby authorized to enter into a contract with **BEYER FORD** for the purchase of a 2017 FORD F250 PICKUP TRUCK under NJ State Contract #A88726, NTE \$36,915.00, as identified in the SPECIFICATIONS attached hereto and made part of.

Deputy Mayor Hanold explained the purchase.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Robert D. Hanold, Sr.	X		X			
Councilman Robert J. Burton					X	
Councilwoman Kathryn A. Merkh		X	X			
Councilman William R. Fields					X	

REPORTS

Clerk McIntosh submitted a written report and commented on Acting Manager duties, Girl Scout Memorial Park request, FEMA reimbursements, GovDeals on-line auction results, and upcoming 9/11 Memorial Service.

Solicitor Heinold stated that the Planner's Historic Ordinance review has been complete and requested that Mayor Cranston and Deputy Mayor Hanold setup a date/time for review with Administration.

SUBCOMMITTEE REPORTS

Councilman Hanold thanked Public Works for a very thorough report and stated that he receives many unsolicited compliments on various public works improvements. The County repaired the damaged Stokes Road guardrail, the Tabernacle and Stokes Road intersection will be fixed by the County and costs will be divided by the three entities involved. He asked that Council entertain lifting the 18-month hold on Street Opening Maintenance Deposits. He stated that when Council amended the Ordinance to require Flowable Fill and if it worked as expected the Council would look at reducing the hold time on the bond. He stated that since the flowable fill requirement took affect the patches have held and would like to see the deposit refunded sooner.

Deputy Mayor Hanold introduced Ordinance Number 637, seconded by Councilwoman Merkh

ORDINANCE NUMBER 637

AN ORDINANCE TO AMEND ORDINANCE NUMBER 584 AN ORDINANCE OF THE BOROUGH OF MEDFORD LAKES, COUNTY OF BURLINGTON, NEW JERSEY, AMENDING THE STREET OPENING ORDINANCE – CHAPTER 206 OF THE CODE OF THE BOROUGH OF MEDFORD LAKES.

WHEREAS, the Borough Council would like to amend Ordinance 584, also known as Chapter 206 of the code of the Borough of Medford Lakes; and

WHEREAS, the amendment is for Section 11, Inspections and release of deposit.

THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Medford Lakes, in the County of Burlington, and State of New Jersey, that Ordinance Number 584 also known as Chapter 206, governing “Streets and Sidewalks” at subsection 11 is hereby amended as follows:

Originally Adopted: § 206-11 **Inspections and release of deposit.**

- F. When the work of the applicant has been completed, the Public Works Superintendent or designee shall inspect the same within 30 days from the date he has been advised by the applicant that the work has been performed. If the work meets with the standards contained in this article, the Public Works Superintendent or designee shall advise the Borough Clerk or designee that the deposit, **less \$500*** and any amounts charged to the applicant as additional costs pursuant to § 206-6, may be forthwith released to said applicant. **Five hundred dollars shall be retained by the Borough for 18 months to ensure that the work was properly done, and to ensure that the Borough is not required to repair said work.*** The applicant may substitute a bond for twice the retained amount required hereunder. All amounts owed by the applicant as additional costs shall be paid from the deposit to the Borough.

**to be removed*

Amended to: § 206-11 **Inspections and release of deposit.**

- F. When the work of the applicant has been completed, the Public Works Superintendent or designee shall inspect the same within 30 days from the date he has been advised by the applicant that the work has been performed. If the work meets with the standards contained in this article, the Public Works Superintendent or designee shall advise the Borough Clerk or designee that the deposit and any amounts charged to the applicant as additional costs pursuant to § 206-6, may be forthwith released to said applicant. The applicant may substitute a bond for twice the retained amount required hereunder. All amounts owed by the applicant as additional costs shall be paid from the deposit to the Borough.

This ordinance shall take effect after publication and final passage, according to law.

Mayor Cranston read the Ordinance by Title into the record. He noted that a public hearing would be held at the meeting on September 22, 2016.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Robert D. Hanold, Sr.	X		X			
Councilman Robert J. Burton					X	
Councilwoman Kathryn A. Merkh		X	X			
Councilman William R. Fields					X	

CORRESPONDENCE

Mayor Cranston read a request from Corporal Thompson (MLPD) regarding the “off-duty traffic control” Ordinance. The Mayor directed the Solicitor to review and advise.

Deputy Mayor Hanold discussed the current brush disposal costs and stated that it may be worth keeping the “Burn Boss™” just to handle brush.

Mayor Cranston stated that he is having on-going discussions with the NJDEP relative to the “Burn Boss™” equipment.

BILL LIST (s)

(Dated September 8, 2016 – Total Line Items 128 – Total List Amount = \$1,084,223.89 plus \$68,403.87 payroll, \$67,136.68 payroll and \$8,541.00 NJ Dept. of Labor)

Mayor Cranston introduced approval of the Bill List, seconded by Deputy Mayor Hanold

Mayor Cranston called for the vote.

VOTE TO APPROVE BILLS

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston	X		X			
Deputy Mayor Robert D. Hanold, Sr.		X	X			
Councilman Robert J. Burton					X	
Councilwoman Kathryn A. Merkh			X			
Councilman William R. Fields					X	

PUBLIC COMMENT #2

Mayor Cranston opened the meeting to public comment.

Joe Aromando of Medford Lakes complained that the sound system issue has still not been fixed and asked for more information regarding the roadway issue at Stokes and Tabernacle. He asked if there was an update on the “Air BnB” issue and if the Borough had looked into a Shared Service Agreement with neighboring towns to reduce the cost of purchasing the Millings Mixer-Heater. He concluded with concern over the many fallen trees throughout the Borough and recommended this be addressed in the Ordinance.

Deputy Mayor Hanold stated that the County is awaiting their Road Program approval to start Tabernacle Road.

Mayor Cranston stated that the Manager was looking into the Air BnB issue.

Mayor Cranston closed Public Comment.

Deputy Mayor Hanold motioned to re-enter and adjourn the Regular Meeting, seconded by Councilwoman Merkh

VOTE TO ADJOURN

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Robert D. Hanold, Sr.	X		X			
Councilman Robert J. Burton					X	
Councilwoman Kathryn A. Merkh		X	X			
Councilman William R. Fields					X	

Vote to adjourn

Yeas – Cranston, Hanold, Merkh

Nays – None

Absent – Burton, Fields

Meeting Adjourned