

**BOROUGH OF MEDFORD LAKES**  
**REGULAR COUNCIL MEETING**  
**APRIL 29, 2004**

The regular meeting of the Borough Council of the Borough of Medford Lakes, New Jersey, was held on the above date in the Denby Annex of the Medford Lakes Colony beginning at 7:00pm. Mayor Woodend presided. Following the Pledge of Allegiance, Mayor Woodend read the Statement of Compliance with the Open Public Meetings Act. This is to announce that adequate notice in the form of Notice of Meetings was (1) posted on the Administration Building bulletin board, (2) mailed to The Central Record, Medford, NJ, (3) mailed to the Burlington County Times, Willingboro, NJ, (4) mailed to the Courier Post, Cherry Hill, NJ, and (5) filed with the Municipal Clerk. Advance written notice of this meeting was mailed to all persons who requested such notice according to the Clerk of the Municipality.

Answering Roll Call for Borough Council were: Mayor Gary Woodend, Councilman Timothy Casey and Councilman David Wasson. Also present were Manager Rich Knight, Deputy Clerk Mark McIntosh, Solicitor Vogdes, Police Chief Frank Martine and Emergency Squad Chief Rosemary Countess.

**WORKSHOP SESSION**

Medford Lakes Superintendent of Public Works and Code Official Tom Heck were present for the workshop session dealing with the trash ordinance.

Solicitor Vogdes advised those present of the history of the ordinance. The original trash ordinance was #153, which was amended by #178. This amendment addressed recycling and was amended by Ordinance #485, which specified the method of collection with the new one-armed truck and new containers. The regulations and schedule for trash collection are on the Medford Lakes calendar.

Superintendent McCorrison advised Council that residents are putting out anything from their homes, and there is not an ordinance or regulation that says it won't be picked up. The Department of Public Works makes approximately 2,000 pickups per year. He listed items for pickup as bulk trash (white goods), large trash and contractor debris.

Mr. McCorrison reported that a trash truck being given to Medford Lakes by Medford Township may allow the collection of trash once a week, instead of the current two times.

Code Official Tom Heck suggested that Council and DPW require residents to put out trash for collection only after they receive a confirmation of pickup date, and then only the night before.

*PUBLIC COMMENT: James Cottingham, 202 Tabernacle Road, had work on his residence by a Medford contractor, who advised him that Medford required contractors to haul away their own debris, not leave it for pickup by the municipality.*

*Joe Aromando, 285 Shingowack Trail, questioned how the determination was made that a problem existed. He reported the tonnage amount has not increased. Mr. Aromando also described trash collection in other towns he has visited.*

Following the workshop, Council moved into the Regular Council meeting.

**PUBLIC COMMENT**

James Cottingham, 202 Tabernacle Road, questioned why the price of pages he asks to have copied by the Medford Lakes Planning Board are more expensive than the ones of Council meetings he requests from the Administration office. He would like the fees to be uniform.

**APPROVAL OF MINUTES**

Mayor Woodend made a motion, seconded by Councilman Casey, to approve the minutes of the April 8, 2004, Regular Council meeting, with two minor changes, one in verbiage and one in spelling.

VOTE TO APPROVE MINUTES

Ayes: Woodend, Casey, Wasson

Nays: None

Minutes are approved

**ORDINANCES**

Mayor Woodend introduced Ordinance 496, the 2004 Salary Ordinance, seconded by Councilman Wasson, on First Reading.

**ORDINANCE 496**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EACH EMPLOYEE AND OFFICER OF THE BOROUGH OF MEDFORD LAKES FOR THE YEAR 2004 AND SPECIFYING THE METHOD OF PAYMENT THEREOF**

**BE IT ORDAINED** by the Borough Council of the Borough of Medford Lakes in the County of Burlington, New Jersey that:

**Section 1.** The following salaries designated herein are fixed on an annual basis respective to the position listed below. All employees may be paid weekly or bi-weekly.

Overtime compensation for hours worked in excess of the regular workweek (40 hours) shall be at time and one-half rate.

**Section 2.** The rates of salaries stated herein are the maximum rates and ranges. Employees may be paid up to these ranges at the discretion of the Municipal Manager.

**ADMINISTRATION**

<u>Title</u>		<u>Maximum Compensation Exclusive of Overtime</u>
Mayor and Council		\$1,700.00
Municipal Manager		\$30,160.00
Municipal Clerk		\$30,160.00
Chief Finance Officer		\$1,200.00
Clerical Staff		\$41,600.00
Part Time Clerical	Per Hour	\$16.64
Tax Assessor		\$15,134.08
Tax Collector		\$34,913.84
Sewer Collector		\$13,520.00

Safety Coordinator	\$5,200.00
Recycling Coordinator	\$3,744.00
Solicitor	\$26,000.00
Secretary to the Historic Commission	\$2,471.04
Secretary to the Planning Board	\$4,488.64
Prosecutor	\$5,549.44
Public Defender	\$2,764.32
Deputy Clerk	\$6,326.32
Deputy Treasurer	\$5,200.00
Borough Council Meeting Secretary	\$125.00 for each Council Meeting

Overtime compensation for clerical assistants for hours worked in excess of the regular workweek (35 Hours) shall be at time and one-half rate.

**MUNICIPAL COURT**

Judge	\$8,929.44
Municipal Court Administrator	Hourly not to exceed \$17,222.00
	\$100.00 per court session & \$30.00 for each call in
Deputy Court Administrator	\$100.00 per court session & \$75.00 for each call-in

**POLICE DEPARTMENT**

Crossing Guards	Per Hour	\$12.72
Special Police	Per Hour	\$15.60

**CODE ENFORCEMENT**

Construction Official	\$10,000.00
Electrical Sub-code Official	\$4,500.00
Plumbing Sub-code Official	\$4,500.00
Fire Sub-code Official	\$4,500.00
Code Enforcement Officer	\$4,680.00

**EMERGENCY MANAGEMENT**

Emergency Management Coordinator	\$1,248.00
Deputy emergency Management Coordinator	\$1,248.00

**BUREAU OF FIRE PREVENTION**

Fire Official	\$3,640.00
Fire Inspector	\$1,664.00
Fire Administrator	\$4,992.00

**PUBLIC WORKS/SANITATION**

Superintendent	\$67,080.01	
Foreman	Per hour	\$22.17
Laborer Class C	Per hour	\$12.44
Laborer Class B	Per hour	\$14.75
Laborer Class A	Per hour	\$18.55

**WASTEWATER TREATMENT UTILITY**

Superintendent		\$64,605.25
Operators Assistant	Per hour	\$18.93
Laborers	Per hour	\$22.15
Clerical		\$13,521.00

**Section 3.** The Manager, at his/her discretion, can hire replacement employees up to and including the present maximum rates as set forth in this Ordinance.

**Section 4.** Members of the Police Department entitled to additional compensation for authorized duty in excess of the hours of ordinary duty or for allowances of expenses and promotion of officers shall be paid for such excess hours, expenses and promotions in accordance with the agreement made between the Borough of Medford Lakes and the Medford Lakes Police Officers Association. Such compensation however, shall not be less than permitted by applicable State and Federal Law.

**Section 5.** Longevity - All full time salaried and hourly employees shall be entitled to a longevity payment in November of the calendar year in which the second anniversary of continuous employment occurs, and annually thereafter. The annual longevity payment, upon entitlement, shall be calculated at the rate of \$100.00 per year of continuous employment ending in that calendar year provided however, that the annual longevity payment shall not exceed 7% of the current year's salary, or in the case of hourly employees, the annual regular time compensation based on 2,080 hours times the current hourly rate. In the event that an employee who is otherwise eligible for a longevity payment, terminates his/her employment with the Borough prior to the time when such payments are regularly paid, he/she shall be entitled to a pro rated payment as of the date employment with the Borough terminated.

**Section 6.** Shift Differential - Members of the Police Department who are regularly assigned to continuous operation shifts or twenty-four rotating shift work, shall be paid a shift differential equal to two per cent (2%) of the employees base wages for the year. Such payment shall be made in a lump sum amount annually with the last regular pay period in November. In the event a member terminates employment before the November, payment shall be pro rated and paid upon termination.

**Section 7.** The salaries fixed by the foregoing section of this Ordinance shall respectively in lieu of any and all fees which the respective incumbents of said office might otherwise be entitled by Statute or otherwise by virtue of said office, which fees shall immediately upon collection thereof be paid over to the Chief Finance Officer of the Borough.

**Section 8.** All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 9.** This Ordinance shall take effect immediately upon its final adoption and publication according to law, but the rate of compensation provided for herein shall become effective as of January 1, 2004.

Council discussed whether the ordinance needed a minimum salary for clerical workers; it does not per Solicitor Vogdes.

Council made minor changes to wording and reversed Sections 1 and 2.

VOTE TO APPROVE ORDINANCE 496 ON FIRST READING

Ayes: Woodend, Casey, Wasson

Nays: None

Ordinance 496 is approved on first reading

**RESOLUTIONS**

Mayor Woodend introduced the following resolution, seconded by Councilman Casey:

**RESOLUTION 66-04**

**A RESOLUTION AUTHORIZING THE REFUND OF AN OVERPAYMENT**

**WHEREAS**, Congress Title Company and First American Real Estate Tax Service both made the second quarter 2004 tax payment in the amount of \$1,538.06 on Block: 30024 Lot: 906.01 known as 176 Nahma Trail; and

**WHEREAS**, this has created an overpayment on the afore-mentioned property; and

**WHEREAS**, First American Real Estate Tax Service is entitled to the refund of the overpayment;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that a Borough check representing the amount of \$1,538.06 be drawn to the order of First American Real Estate Tax Service.

*PUBLIC COMMENT: None*

VOTE TO APPROVE RESOLUTION 66-04

Ayes: Woodend, Casey, Wasson

Nays: None

Resolution 66-04 is approved

Mayor Woodend introduced the following resolution, seconded by Councilman Casey:

**RESOLUTION 67-04**

**A RESOLUTION AUTHORIZING THE REFUND OF AN OVERPAYMENT**

**WHEREAS**, Urban Abstract and First American Real Estate Tax Service both made the second quarter 2004 tax payment in the amount of \$1,715.08 on Block: 30038 Lot: 1436 known as 143 Kihade Trail; and

**WHEREAS**, this has created an overpayment on the afore-mentioned property; and

**WHEREAS**, First American Real Estate Tax Service is entitled to the refund of the overpayment;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that a Borough check representing the amount of \$1,715.08 be drawn to the order of First American Real Estate Tax Service.

*PUBLIC COMMENT: None*

VOTE TO APPROVE RESOLUTION 67-04

Ayes: Woodend, Casey, Wasson

Nays: None

Resolution 67-04 is approved

Mayor Woodend introduced the following resolution, seconded by Councilman Casey:

**RESOLUTION 68-04**

**A RESOLUTION AUTHORIZING THE REFUND OF AN OVERPAYMENT**

**WHEREAS**, Independence Abstract and First American Real Estate Tax Service both made the second quarter 2004 tax payment in the amount of \$1,799.88 on Block: 30057 Lot: 2521 known as 56 Onondago Trail; and

**WHEREAS**, this has created an overpayment on the afore-mentioned property; and

**WHEREAS**, First American Real Estate Tax Service is entitled to the refund of the overpayment;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that a Borough check representing the amount of \$1,799.88 be drawn to the order of First American Real Estate Tax Service.

*PUBLIC COMMENT: None*

VOTE TO APPROVE RESOLUTION 68-04

Ayes: Woodend, Casey, Wasson

Nays: None

Resolution 68-04 is approved

Mayor Woodend introduced the following resolution, seconded by Councilman Casey:

**RESOLUTION 69-04**

**A RESOLUTION AUTHORIZING THE REFUND OF AN OVERPAYMENT**

**WHEREAS**, Independence Abstract and First American Real Estate Tax Service both made the second quarter 2004 tax payment in the amount of \$1,758.54 on Block: 30083 Lot: 4150 known as 77 Setauket Trail; and

**WHEREAS**, this has created an overpayment on the afore-mentioned property; and

**WHEREAS**, First American Real Estate Tax Service is entitled to the refund of the overpayment;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that a Borough check representing the amount of \$1,758.54 be drawn to the order of First American Real Estate Tax Service.

*PUBLIC COMMENT: None*

VOTE TO APPROVE RESOLUTION 69-04

Ayes: Woodend, Casey, Wasson

Nays: None

Resolution 69-04 is approved

Mayor Woodend introduced the following resolution, seconded by Councilman Casey:

**RESOLUTION 70-04**  
**A RESOLUTION AUTHORIZING THE REFUND OF AN OVERPAYMENT**

**WHEREAS**, Weichert Title and First American Real Estate Tax Service both made the second quarter 2004 tax payment in the amount of \$1,423.58 on Block: 20020 Lot: 540 known as 265 Shingowack Trail; and

**WHEREAS**, this has created an overpayment on the afore-mentioned property; and

**WHEREAS**, First American Real Estate Tax Service is entitled to the refund of the overpayment;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that a Borough check representing the amount of \$1,423.58 be drawn to the order of First American Real Estate Tax Service.

*PUBLIC COMMENT: None*

VOTE TO APPROVE RESOLUTION 70-04

Ayes: Woodend, Casey, Wasson

Nays: None

Resolution 70-04 is approved

Mayor Woodend introduced the following resolution, seconded by Councilman Casey:

**RESOLUTION 71-04**  
**A RESOLUTION AUTHORIZING THE REFUND OF AN OVERPAYMENT**

**WHEREAS**, Legal Abstract and First American Real Estate Tax Service both made the second quarter 2004 tax payment in the amount of \$1,422.51 on Block: 10005 Lot: 28 known as 10 Omaha Trail; and

**WHEREAS**, this has created an overpayment on the afore-mentioned property; and

**WHEREAS**, First American Real Estate Tax Service is entitled to the refund of the overpayment;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that a Borough check representing the amount of \$1,422.51 be drawn to the order of First American Real Estate Tax Service.

*PUBLIC COMMENT: None*

VOTE TO APPROVE RESOLUTION 71-04

Ayes: Woodend, Casey, Wasson

Nays: None

Resolution 71-04 is approved

Councilman Casey introduced the following resolution, seconded by Councilman Wasson:

**RESOLUTION 72-04**  
**A RESOLUTION AUTHORIZING TEMPORARY TRAFFIC REGULATIONS**

**WHEREAS**, on Sunday, May 23, 2004 the Medford Lakes Cub Scouts will be holding their annual "Cubmobile" Derby; and

**WHEREAS**, traditionally, the "Cubmobile" Derby is conducted along Lenape Trail between its intersection with Natchez Trail and Hiawatha Trail; and

**WHEREAS**, N.J.R.S. 39:4-197.3 provides that "the governing body of any municipality may, upon the adoption of a resolution, declaring that an emergency or temporary condition dictates adoption of special traffic regulations within the scope of any of the items listed in subparagraph (1) b. through h., (2) and (3) revised Statutes 39:4-197"; and

**WHEREAS**, it is in the best interest of public safety that special traffic regulations be imposed during the period of time during which the "Cubmobile" Derby is to be held;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, as follows:

1. The Borough Council of the Borough of Medford Lakes does hereby find and declare that a temporary condition dictates adoption of special traffic regulations within the scope of N.J.R.S. 39:4-197 (1) c. and e.
2. Pursuant to N.J.R.S. 39:4-197 (1) c, traffic along Manhasset Trail shall be one-way in the southwesterly direction between Natchez Trail and Hiawatha Trail, and, Natchez Trail shall be one-way in the Northeasterly direction between Hiawatha Trail and Lenape Trail, between the hours of 1:00pm and 5:00 pm on Sunday, May 23, 2004.
3. Pursuant to N.J.R.S. 39:4-197 (1) e, Lenape Trail between its intersection with Natchez Trail and Hiawatha Trail shall be closed to motor vehicle traffic from 1:00pm to 5:00 pm on Sunday, May 23, 2004.
4. The Chief of Police of the Borough of Medford Lakes is hereby ordered and directed to take all actions appropriate and necessary for the implementation of the foregoing temporary traffic regulations.

*PUBLIC COMMENT: None*

**VOTE TO APPROVE RESOLUTION 72-04**

Ayes: Woodend, Casey, Wasson

Nays: None

Resolution 72-04 is approved

Mayor Woodend introduced the following resolution, seconded by Councilman Casey:

**RESOLUTION 73-04**

**A RESOLUTION AUTHORIZING THE REFUND OF A LIEN HOLDER FOR REDEEMED TAX SALE CERTIFICATE**

**WHEREAS**, CJG Properties purchased a Tax Sale Certificate on B: 30016, L: 602 on April 16, 2004 and paid \$2,931.49, and

**WHEREAS**, Mr. Hurys (the homeowner) redeemed the above Tax Sale Certificate on April 20, 2004, and

**WHEREAS**, CJG Properties is entitled to the amount paid at tax sale and additional interest and penalty through April 20, 2004 in the amount of \$2,990.45;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that a Tax Title Lien Account check representing the redemption amount of \$2,990.45 for certificate number 04-0104 has been drawn to the order of CJG Properties.

*PUBLIC COMMENT: None*

VOTE TO APPROVE RESOLUTION 73-04

Ayes: Woodend, Casey, Wasson

Nays: None

Resolution 73-04 is approved

Mayor Woodend introduced the following resolution, seconded by Councilman Casey:

**RESOLUTION 74-04**

**A RESOLUTION APPOINTING A DEPUTY MAYOR**

**WHEREAS**, N.J.S.A. 37:1-13 provides that both a mayor and an deputy mayor are authorized to perform weddings; and

**WHEREAS**, the Borough of Medford Lakes desires to appoint a deputy mayor;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey hat Timothy Casey be and is hereby appointed Deputy Mayor of the Borough of Medford Lakes, said appointment expiring on June 1, 2004.

Councilman Casey is being appointed as temporary deputy mayor so that he may perform a wedding ceremony on May 22, 2004.

*PUBLIC COMMENT: None*

VOTE TO APPROVE RESOLUTION 74-04

Ayes: Woodend, Casey, Wasson

Nays: None

Resolution 74-04 is approved

Mayor Woodend introduced the following resolution, seconded by Councilman Casey:

**RESOLUTION 75-04**

**A RESOLUTION AWARDDING PROFESSIONAL SERVICES CONTRACT FOR CONSTRUCTION MANAGER SERVICES TO CONRAD, INC.**

**WHEREAS**, the Borough of Medford Lakes desires to obtain the services of a professional construction manager for the construction and/or reconstruction of a municipal building at the CABIN CIRCLE site, within the Borough of Medford Lakes; and

**WHEREAS**, CONRAD, INC., is a professional construction management agency experienced in providing such services; and

**WHEREAS**, it is the desire of the Borough Council of the Borough of Medford Lakes to award such a professional services contract to CONRAD, INC., 618 Stokes Road, Medford, NJ 08055;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, as follows:

1. CONRAD, INC., is hereby awarded a professional services contract by the Borough of Medford Lakes, to provide professional construction management services to the Borough of Medford Lakes, at a cost not to exceed \$88, 000.00, as specified in the RFI submitted on February 2, 2004, by CONRAD, INC., consulting agency, dated February 9, 2004, memorialized in a contract executed or to be executed by Borough Council.

Jim Madden of Conrad Construction, Inc., has been named project manager for the construction of Oaks Hall. He will be paid \$88,000 regardless of the length of the project.

*PUBLIC COMMENT: Joe Aromando, 285 Shingowack Trail, questioned why Council thought a project manager would be able to bring in the project at budget, when two previous bids were over budget. He stated the Borough has already expended \$50,000 to professionals and now with the \$88,000 being paid to Mr. Madden, the total expended is \$138,000 and the project has not been started. Mr. Aromando also asked if Mr. Madden has a time line or a final cost for the project. A formal contract has not been finalized and those questions cannot be answered at this time.*

**VOTE TO APPROVE RESOLUTION 75-04**

Ayes: Woodend, Casey, Wasson

Nays: None

Resolution 75-04 is approved

Councilman Casey introduced the following resolution, seconded by Councilman Wasson:

**RESOLUTION 76-04**

**A RESOLUTION AUTHORIZING THE TRANSFER OF AN OBSOLETE FIRE TRUCK TO THE MEDFORD LAKES VOLUNTEER FIRE COMPANY, INC.**

**WHEREAS**, the Borough of Medford Lakes no longer is in need of a certain obsolete 1986 Chevy fire truck, vin # 1G8CT18R8G0117309; and

**WHEREAS**, under N.J.S.A. 40A: 11-36(2), the Borough of Medford Lakes may sell or transfer personal property not needed for public use t the United States, State of New Jersey, or another contracting unit, or to any body politic to which it contributes tax raised funds.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that it be and hereby is authorized to transfer without consideration an obsolete fire truck, identified as VIN# 1G8CT18R8G0117309, to the Medford Lakes Volunteer Fire Company, Inc., a non-profit corporation of the State of New Jersey, to which the Borough contributes tax raised funds, as authorized under N.J.S.A. 40A: 14-34.

Woodland Township needs a fire vehicle; Medford Lakes Fire Department has a 1986 Chevy Blazer that needs extensive, expensive repairs. Woodland Township will take possession of the Blazer in exchange for 600' of fire hose. The Borough titles the vehicle to the Medford Lakes Fire Company, which then gives it to Woodland Township.

*PUBLIC COMMENT: Joe Aromando, 285 Shingowack Trail, asked who had certified the hose quality. Blenheim tested hoses for Woodland Township.*

VOTE TO APPROVE RESOLUTION 76-04

Ayes: Woodend, Casey, Wasson

Nays: None

Resolution 76-04 is approved

**OLD BUSINESS**

**CAVE PROPERTIES** – Mr. Cave was present at the meeting, along with Medford Lakes Borough Planner Joe Augustyn, Engineer Mark Shourds, and attorneys Pat McAndrew and Rich Israel. Mr. Cave is building a four home sub-division in the Borough and is attempting to rectify the problems he faces.

Mr. Shourds recommended a 16' private driveway to access the homes, with a turn around. He suggested vehicles could travel to the end of the private driveway and exit right on to Cree Trail, which is not a one-way street. The paved portion of Cree Trail is approximately 18' wide. He added that Mr. Cave is attempting to save as many trees as possible.

Mr. Augustyn advised Council that each lot must be at least 10,000 square feet. He agreed the 16' private drive is one option. Other options are to build a new road or re-sit the homes on the lots.

A lengthy discussion ensued concerning Cree Trail, the school trail, Pinelands regulations, and RSI.

Mr. Vogdes stated the draft agreement with Cave Properties is reflective of the Borough's views. He suggested wording be inserted into Article 7 "...to improve Cree Trail to 20' wide and seek Pinelands approval if necessary."

Mr. Cave objected to continuing changes in the requirements for the building project and intimated he might seek relief in court.

*PUBLIC COMMENT: Joe Aromando, 285 Shingowack Trail, asked Mr. Cave if he were comfortable with all the changes to the proposed agreement; Mr. Cave explained his position.*

*James Cottingham, 202 Tabernacle Road, suggested requiring a reasonable impact fee to cover the cost of improving Cree Trail.*

*Ed Collins, 47 Neeta Trail, stated he is a 30-year resident of Medford Lakes. He agreed that Cree Trail is not a one-way, as considered by some residents.*

Solicitor Vogdes suggested introducing a resolution of understanding.

Councilman Casey made a motion, seconded by Councilman Wasson, to authorize Solicitor Vogdes to reach a written agreement with Cave Properties and start the ordinance process.

*PUBLIC COMMENT: None*

VOTE TO APPROVE MOTION

Ayes: Casey, Wasson

Nays: None

Abstain: Woodend

Motion is approved

Councilman Casey made a motion, seconded by Councilman Wasson, to authorize an ordinance for the use of Neeta Trail for access to the proposed sub-division.

*PUBLIC COMMENT: None*

VOTE TO APPROVE MOTION

Ayes: Casey, Wasson

Nays: None

Abstain: Woodend

Motion is approved

**NEW BUSINESS**

Ordinance 295 was postponed until a future meeting.

**CORRESPONDENCE**

Manager Knight advised Council of a letter he received concerning a meeting to discuss the Lenape School Budget.

Mayor Woodend made a motion, seconded by Councilman Casey, to have Councilman Wasson attend the meeting as the Borough's representative.

*PUBLIC COMMENT: None*

VOTE TO APPROVE MOTION

Ayes: Woodend, Casey, Wasson

Nays: None

Motion is approved

**REPORTS**

**MANAGER** – Mr. Knight advised Council that Clint Alexander will be recognized by the Burlington County Historical Society for his work in Medford Lakes.

With regard to Ordinance 477, Manager Knight recommended increasing wastewater fees from \$125.00 per quarter to \$140 per quarter. A commensurate increase would be established for Shawnee High School and the camps, which are hooked into the Medford Lakes sewer system.

**SOLICITOR** – Nothing else to add.

**COUNCIL** – Councilman Wasson, liaison to the Department of Public Works, advised leaf collection was completed this date.

Councilman Casey is the liaison to Emergency Services. Police Chief Frank Martine had nothing to add; Fire Chief Mark McIntosh also had nothing. Emergency Squad Chief Rosemary Countess asked when the Memo of Understanding between the Emergency Squad and the Fire Department would be completed; Manager Knight hopes to have it very soon.

**PAYMENT OF BILLS**

Mayor Woodend made a motion, seconded by Councilman Wasson, to pay the bills on the Bill List.

Councilman Wasson questioned the bill for EMT training for First Responders. Full members of the Emergency Squad are trained free of charge at the Burlington County First Aid Academy. Because First Responders are not full members of the Squad, their training must be paid for. Councilman Wasson does not support the paid training.

VOTE TO APY BILLS

Ayes: Woodend, Casey, Wasson

Nays: None

Payment of Bill List is approved

**ADJOURNMENT TO EXECUTIVE SESSION**

Mayor Woodend made a motion, seconded by Councilman Wasson, to adjourn to Executive Session.

**RESOLUTION 77-04**

**A RESOLUTION EXCLUDING THE PUBLIC FROM A PUBLIC MEETING**

**WHEREAS**, Section 7.a of Chapter 231, Public Law 1975, otherwise known as the “Open Public Meetings Act” states that, except as provided by in Section 7.a, all meetings of a public body, such as the Borough Council, shall be open to the public at all times; and.

**WHEREAS**, Section 7.b provides that the Borough Council may exclude the public only from the portion of a meeting at which Borough Council discusses certain subjects which are listed in the aforementioned Section; and.

**WHEREAS**, the Borough Council desires to discuss certain subject(s) which are listed in the aforementioned section and desires to exclude the public from the portion of the meeting at which the Borough Council will discuss said subject(s); and,

**WHEREAS**, Section 8 of Chapter 231, Public Law 1975 states that no public body shall exclude the public from any meeting to discuss any matter described in Section 7.b until the public body shall, at a meeting to which the public shall be admitted, first adopt a resolution making certain statements with respect to the subject(s) to be discussed;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, in the County of Burlington, State of New Jersey, as follows:

1. That the Borough Council hereby declares that the general nature of the subject(s) to be discussed by the Borough Council in closed session is as follows:

**EXECUTIVE OFFICERS CONTRACT  
CAVE MATTER**

2. That the Borough Council hereby declares that it's discussion of the aforementioned subject(s) may be made public at a time when the Borough Solicitor advised the Borough Council that the disclosure will not detrimentally affect any right, interest, or duty of the Borough or any other entity with respect to said discussion.
3. That the Borough Council for the aforementioned reasons hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Borough Clerk to take the appropriate action to effectuate the terms of this resolution.

*PUBLIC COMMENT: None*

**VOTE TO ADJOURN TO EXECUTIVE SESSION**

Ayes: Woodend, Casey, Wasson

Nays: None

Motion carries

Meeting adjourned to Executive Session

**ADJOURNMENT**

Following the Executive Session, Council returned to the open public meeting. No business was discussed and no action was taken. The Regular Council Meeting was adjourned.

Respectfully submitted,

Richard Knight  
Borough Clerk