

**BOROUGH OF MEDFORD LAKES  
REGULAR COUNCIL MEETING  
MAY 27, 2004**

The regular meeting of the Borough Council of the Borough of Medford Lakes, New Jersey, was held on the above date in the Denby Annex of the Medford Lakes Colony beginning at 7:00pm. Mayor Woodend presided. Following the Pledge of Allegiance, Mayor Woodend read the Statement of Compliance with the Open Public Meetings Act. This is to announce that adequate notice in the form of Notice of Meetings was (1) posted on the Administration Building bulletin board, (2) mailed to The Central Record, Medford, NJ, (3) mailed to the Burlington County Times, Willingboro, NJ, (4) mailed to the Courier Post, Cherry Hill, NJ, and (5) filed with the Municipal Clerk. Advance written notice of this meeting was mailed to all persons who requested such notice according to the Clerk of the Municipality.

Answering Roll Call for Borough Council were Mayor Gary Woodend, Councilman Timothy Casey and Councilman David Wasson. Also present were Manager Rich Knight, Deputy Clerk Mark McIntosh, and Emergency Squad Chief Rosemary Countess. Solicitor Vogdes was unable to attend the meeting.

**APPROVAL OF MINUTES**

Mayor Woodend made a motion, seconded by Councilman Wasson, to approve the minutes of the Regular Council Meeting of May 13, 2004.

VOTE TO APPROVE MINUTES

Ayes: Woodend, Casey, Wasson

Nays: None

Minutes are approved

**PUBLIC COMMENT**

*Mike Powers, 19 Onondago Trail, asked Council if a system of examining the infrastructure of the sewer system is in use as a proactive measure. In the past, costly sewer repairs have depleted the available funds. He asked if the Borough were setting aside funds in the event of future problems. The sewer bill increase of \$60.00 per household is anticipated to replenish funds. The increase goes into effect on July 1, 2004. The Borough is using a specialized camera to scope the system and is in the process of purchasing a jet vac.*

**ORDINANCES**

Mayor Woodend introduced Ordinance 497 on Second Reading, seconded by Councilman Casey:

**ORDINANCE 497**

**AN ORDINANCE AMENDING ORDINANCE NO. 74, "AN ORDINANCE OF THE BOROUGH OF MEDFORD LAKES IN THE COUNTY OF BURLINGTON, NEW JERSEY, ESTABLISHING A SEWER DEPARTMENT AND PRESCRIBING CHARGES, RENTALS, RULES AND REGULATIONS RELATING TO THE USE OF THE SEWERAGE SYSTEM OF SAID BOROUGH;" AS AMENDED.**

**BE IT ORDAINED** by the Borough Council of the Borough of Medford Lakes, in the County of Burlington, State of New Jersey, as follows:

**SECTION 1. - PURPOSE**

The purpose of this Ordinance is to amend Ordinance No. 74, as amended.

**SECTION 2. – AMENDMENT**

1. (a) Section 3 of said Ordinance, Schedule A, is hereby amended, by deleting the annual rate of \$ 500.00, and replacing same with \$560.00 (\$140.00 per quarter).

(b) Section 3, Schedule B, is hereby amended as follows:

Church per separate building unit with sewer connection...\$500.00 is replaced with \$560.00 (\$140.00 per quarter);

Hotel or Bar/Restaurant facilities that serve alcoholic beverages.....\$3,014.00 is replaced with \$3,375.68

Restaurant or Luncheonette.....\$1,505.00 is replaced with \$1,685.60

Grocery Store.....\$1,002.00 is replaced with \$1,122.24

Laundromat- Each washing machine.....\$250.00 is replaced with \$280.00

Colony Club Building.....\$1,505.00 is replaced with \$1,685.60

Bank or Financial Institution.....\$1,002.00 is replaced with \$1,122.24

(c) Section 2, Schedule C, is hereby amended as follows:

Lenape Regional High School District  
(Shawnee High School).....\$21,170.00 is replaced with \$23,710.40

Other Commercial Building.....\$ 500.00 is replaced with \$560.00

Other Professional and Quasi-Public Buildings.....\$500.00 is replaced with \$560.00 per unit

YMCA Camp Ockanickon .....\$21,170.00 is replaced with \$23,710.40

**SECTION 3. - EFFECTIVE DATE**

This Ordinance shall take effect immediately upon its final passage and publication according to law, and shall be effective as of July 1, 2004.

The increase in sewer fees will help offset the huge cost of repairs to the aging system in Medford Lakes. Neither the schools nor the camp commented to Council concerning the increase.

*PUBLIC COMMENT: None*

**VOTE TO ADOPT ORDINANCE 497 ON SECOND READING**

Ayes: Woodend, Casey, Wasson

Nays: None

Ordinance 497 is approved

**RESOLUTIONS**

Councilman Casey introduced the following resolution, seconded by Councilman Wasson:

**RESOLUTION 85-04**

**A RESOLUTION AWARDED A CONTRACT FOR STATION COMPRESSOR MAINTENANCE AND CERTIFICATION OF BREATHING AIR TO AIRPOWER INTERNATIONAL**

**WHEREAS**, the Borough of Medford Lakes is empowered under the laws of the State of New Jersey to retain and engage a yearly service contract for Compressor Maintenance and Certification of Breathing Air utilized by the Emergency Services of the Borough; and

**WHEREAS**, the Contract attached shall be active for the period of May, 2004 until April, 2005;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes that a contract for “Station Compressor Maintenance and Certification of Breathing Air for SCBA Bottles” is awarded to:

1. Airpower International, 7300 North Crescent Boulevard, Industrial Center Building #10, Pennsauken, NJ, 08110-1541
2. The agreed to contract attached shall be for the period of May of 2004 to April of 2005.

This is the annual contract for certification of breathing apparatus.

*PUBLIC COMMENT: None*

**VOTE TO APPROVE RESOLUTIN 85-04**

Ayes: Woodend, Casey, Wasson

Nays: None

Ordinance 497 is approved

**OLD BUSINESS**

CELL TOWER – AT&T sent a letter to Manager Knight, terminating their lease, due to the company’s merger with Cingular.

OAKS HALL PROJECT – Jim Madden, Conrad Management, Inc., met with representatives from Hargrove Demolition at the site and has received their bid. He recommended that Council award the project to Hargrove. Mr. Madden will contact Maple Island Log concerning their proposal and will investigate other log companies in an effort to produce a full-log structure under budget. The Protestant Community Church across the street has been advised of the impending demolition and construction.

The Medford Lakes Fire Department will hold a Saturday morning training session with mutual aid companies at the building before it is demolished.

Mr. Madden advised Council it would cost almost twice as much to remodel the existing condemned building as it would to rebuild one. In his opinion, little of the structure is salvageable. The building needs to be demolished before the final plans can be put into place.

It is cost prohibitive to save the fireplace in Oaks Hall. Some of the good logs will be saved to use indoors in the new building.

Council, Manager Knight, and Jim Madden will schedule a work session.

TRASH ORDINANCE - Council discussed the suggestion that large trash should be identified as only that which could not be taken by car to the Saturday morning collection site.

Council will hold a special meeting to finalize the sign and trash ordinances.

EMPLOYEE HANDBOOK – Solicitor Vogdes, Councilman Casey and Manager Knight will meet on June 16, 2004, to discuss the handbook.

### **NEW BUSINESS**

Manager Knight thanked Lou Potter for substituting as “tree permit person” for Tom Heck while he was out sick. Building inspectors from other towns have also been helpful.

### **CORRESPONDENCE**

DECREPET PROPERTY – neighbors of the home at 38 Cutchogue Trail have concerns about its appearance and safety. The property went to foreclosure in November of 2003. It has been on the market, but the bank currently owns it. The property is in disrepair and is an eyesore. Code Official Tom Heck has the authority to condemn the property and have it torn down.

Manager Knight will discuss the property with Mr. Heck to determine how to proceed. He will also notify the mortgage bank of the possible action to be taken.

### **REPORTS**

MANAGER – the Memorial Day Parade will be Monday, May 31, 2004, at 10:00am. Eight Medford Lakes residents will represent the military in the parade. The Memorial Day Run will begin at 8:00am at Vaughan Hall.

On June 9, 2004, at 11:00am, Clint Alexander will be recognized by the County as an historian. The ceremony will be in the Freeholders building in Mt. Holly.

With regard to personnel issues, Solicitor Vogdes’ position is that employees answer to the manager under the Borough’s 1923 Council-Manager form of government. He or she is the highest authority. They do not proceed directly to Council. Councilman Wasson likes being able to discuss problems directly with employees; however, Councilman Casey does not agree with Council directing employees on an “hour-by-hour’ basis. At the Manager’s discretion, employees may discuss a major issue with Council.

Mayor Woodend has knowledge of two employees who have issues relating to policy, one concerning vacation pay she feels she is entitled to and the second concerning an overnight stay at a conference. The second employee wants the Borough to pay for her hotel room. Manager Knight refused both requests. The vacation pay issue is moot because the employee does not work a minimum of 20 hours per week, as determine by State policy. Also, it is not Borough policy to pay for overnight stays when the employee could easily return home. Mr. Knight reported that some employees have taken umbrage at being told no to some of their requests.

The Superior Officer's contract is still being completed.

SOLICITOR – no report; Solicitor Vogdes is out of state for the arrival of his first grandchild.

COUNCIL – Councilman Wasson is the liaison for the Department of Public Works. He reported that, as of June 1, 2004, employees of that department would be on summer hours, 6:30am to 2:30pm, instead of the regular 7:30am to 3:30pm. Mayor Woodend questioned why all the workers had the same schedule, and suggested staggering some of the employees.

Councilman Casey – Mr. Casey is the liaison for Public Safety. Fire Chief Mark McIntosh had nothing to report; neither did Emergency Squad Chief Rosemary Countess.

Sandy Wasson, a member of the Emergency Squad, asked about the Squad's contract with the Borough; it is not ready for signatures at this time.

Mrs. Wasson also asked about the status of the Memorandum of Understanding; it also is not ready for signatures at this time.

Manager Knight reported he feels a good relationship has been established between the two entities, which works most of the time. Mr. Knight and Councilman Casey will meet to finalize the Memorandum of Understanding.

Council and Squad members discussed a recent instance in which a mutual aid department did not respond into the Borough for questionable reasons. It was the decision of one member of that squad and will not be repeated.

### **PAYMENT OF BILLS**

Mayor Woodend made a motion, seconded by Councilman Casey, to pay the bills on the Bill List, dated May 26, 2004.

#### **VOTE TO APPROVE PAYMENT OF BILLS**

Ayes: Woodend, Casey, Wasson

Nays: None

Payment of bills is approved

### **ADJOURNMENT**

Mayor Woodend made a motion, seconded by Councilman Casey, to adjourn the meeting.

#### **VOTE TO ADJOURN**

Ayes: Woodend, Casey, Wasson

Nays: None

Meeting adjourned at 8:55pm

Respectfully submitted,

Richard Knight  
Borough Manager

