

**BOROUGH OF MEDFORD LAKES
REGULAR COUNCIL MEETING
MARCH 24, 2005**

The regular meeting of the Borough Council of the Borough of Medford Lakes, New Jersey, was held on the above date in the Denby Annex of the Medford Lakes Colony beginning at 7:30pm. Mayor Wasson presided. Following the Pledge of Allegiance, Mayor Wasson read the Statement of Compliance with the Open Public Meetings Act. This is to announce that adequate notice in the form of Notice of Meetings was (1) posted on the Administration Building bulletin board, (2) mailed to The Central Record, Medford, NJ, (3) mailed to the Burlington County Times, Willingboro, NJ, (4) mailed to the Courier Post, Cherry Hill, NJ, and (5) filed with the Municipal Clerk. Advance written notice of this meeting was mailed to all persons who requested such notice according to the Clerk of the Municipality.

Answering Roll Call for Borough Council were Mayor Dave Wasson, Councilman Timothy Casey and Councilman Gary Woodend. Also present were Manager Rich Knight, Deputy Clerk Mark McIntosh, Solicitor Jim Vogdes and Colony representative Paul Weiss.

SPECIAL PRESENTATION

Representatives of the Medford Lakes Board of Education and school administration presented the District's 2005-2006 Budget Proposal to council and members of the public.

Administrative costs are 15% below the regional average. Of the 42 school districts in Burlington County, Medford Lakes has the 17th lowest spending per pupil. Cost per pupil in Medford Lakes is \$9,739.

School Superintendent Diane Bacher explained the programs and services currently provided by the district to students. Personal Development programs now offered at the schools, to include Character education, Student Council, Peer Mediation, D.A.R.E., G.R.E.A.T., fund raising and community service. Currently the district offers such diversified educational opportunities as Pre-K through 8th grade, Special Education, Basic Skills Program, and Co-curricular activities.

Business Administrator Diana Schiraldi explained funding and the budget to the audience. Budgeted expenditures for the 2005-2006 school year are as follows:

Instruction-Regular	\$2,346,117	40.3 %
Instruction-Special	1,318,611	22.7
Maintenance/Plant	562,582	9.7
Transportation	100,150	1.7
Business & Administration	581,012	10.0
Employee Benefits	826,449	14.2
Capital Outlay	<u>80,200</u>	<u>1.4</u>
TOTAL	\$5,815,121	100.0 %

The web site address for the district is www.medford-lakes.k12.NJ.US. Currently, all employees of the school district have an E-mail address and Mrs. Bacher encouraged parents to contact teachers in this manner.

A handout was available for the public at the meeting; it may be obtained by contacting school offices.

PUBLIC COMMENT: Joe Aromando, 285 Shingowack Trail, thanked the district for reducing the tax rate.

Mayor Wasson thanked the Board of Education, Mrs. Bacher, and Mrs. Schiraldi for their presentation.

PUBLIC COMMENT

Joe Aromando asked Council when they would act on reassessment for residences in the Borough. Council agreed it is not the time to do a reassessment; it should only be done after the lakes are restored so it does not have to be done twice. The cost could run between \$100,000 and \$200,000, which can be paid out over a five year period.

Mr. Aromando asked Council to commit to reducing the 2005 budget by 8 cents.

Mr. Aromando also asked Council to discuss with Auditor Stewart a deferment strategy for payment for the lake restoration project.

Jim Walker, 251 Chicagami Trail, asked the reason for a reassessment. It would re-apportion the tax burden. The Borough would receive the same amount in tax dollars, but it would be collected more evenly and fairly from residents. Everyone should be at the same tax percentage.

Bob Dugan, President of the Medford Lakes Police Officers Association, advised Council that the MLPOA contract with the Borough had expired on December 31, 2004. To date, he has had no response to the letters forwarded to Manager Knight concerning negotiations. Council advised Officer Dugan to forward their contract proposal to Manager Knight by March 31, 2005; a negotiation date will be set after that. Officer Dugan will have the proposal to Manager Knight on Monday, March 28, 2005.

APPROVAL OF MINUTES

Mayor Wasson made a motion, seconded by Councilman Casey, to approve the minutes for the March 10, 2005 Regular Council Meeting.

VOTE TO APPROVE MINUTES

Ayes: Wasson, Casey, Woodend

Nays: None

Minutes are approved

ORDINANCES

Councilman Casey introduced Ordinance 506 on First Reading, seconded by Councilman Wasson.

ORDINANCE 506

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EACH EMPLOYEE AND OFFICER OF THE BOROUGH OF MEDFORD LAKES FOR THE YEAR 2005 AND SPECIFYING THE METHOD OF PAYMENT

BE IT ORDAINED by the Borough Council of the Borough of Medford Lakes in the County of Burlington, New Jersey that:

Section 1. The following salaries designated herein are fixed on an annual basis respective to the position listed below. All employees may be paid bi-weekly, monthly or quarterly, as directed by the Borough Manager:

Overtime compensation for hours worked in excess of the regular workweek (40 hours) shall be at time and one-half rate.

Section 2. The rates of salaries stated herein are the maximum rates and ranges. Employees may be paid up to these ranges at the discretion of the Municipal Manager.

ADMINISTRATION

<u>Title</u>	<i>Maximum Compensation Exclusive of Overtime</i>
Mayor and Council	\$ 1,700.00
Municipal Manager	31,065.00
Municipal Clerk	31,065.00
Chief Financial Officer	36,000.00
Clerical Staff	42,848.00
Part Time Clerical	Per Hour 17.14
Tax Assessor	15,588.10
Tax Collector	12,360.00
Sewer Collector	15,180.00
Safety Coordinator	5,365.00
Recycling Coordinator	3,500.00
Solicitor	26,000.00
Secretary to the Historic Commission	2,545.15
Secretary to the Planning Board	4,623.30
Prosecutor	5,549.44
Public Defender	2,764.32
Deputy Clerk	14,100.00
Deputy Treasurer	10,000.00
Borough Council Meeting Secretary	\$125.00 for each Council Meeting

Overtime compensation for clerical assistants for hours worked in excess of the regular workweek (35 Hours) shall be at time and one-half rate.

MUNICIPAL COURT

Judge	8,929.44
Municipal Court Administrator	Hourly not to exceed \$17,738.66 \$100.00 per court session & \$30 for each call-in
Deputy Court Administrator	\$100 per court session & \$75.00 for each call-in

POLICE DEPARTMENT

Crossing Guards	Per Hour 13.10
Special Police	Per Hour 16.07

CODE ENFORCEMENT

Construction Official	10,000.00
Electrical Sub-code Official	4,635.00
Plumbing Sub-code Official	4,635.00
Fire Sub-code Official	4,635.00
Code Enforcement Officer	4,820.40

EMERGENCY MANAGEMENT

Emergency Management Coordinator	2,000.00
Deputy emergency Management Coordinator	400.00

BUREAU OF FIRE PREVENTION

Fire Official	3,749.00
Fire Inspector	1,700.00
Fire Administrator	5,200.00

PUBLIC WORKS/SANITATION

Superintendent		69,092.41
Foreman	Per hour	22.84
Laborer Class C	Per hour	12.81
Laborer Class B	Per hour	15.19
Laborer Class A	Per hour	19.11
Mechanic	Per hour	12.00

WASTEWATER TREATMENT UTILITY

Superintendent		66,543.41
Operators Assistant	Per hour	20.28
Laborers	Per hour	22.81
Clerical		20,000.00

Section 3. The Manager, at his/her discretion, can hire replacement employees up to and including the present maximum rates as set forth in this Ordinance.

Section 4. Members of the Police Department entitled to additional compensation for authorized duty in excess of the hours of ordinary duty or for allowances of expenses and promotion of officers shall be paid for such excess hours, expenses and promotions in accordance with the agreement made between the Borough of Medford Lakes and the Medford Lakes Police Officers Association. Such compensation however, shall not be less than permitted by applicable State and Federal Law.

Section 5. Longevity - All full time salaried and hourly employees shall be entitled to a longevity payment in November of the calendar year in which the second anniversary of continuous employment occurs, and annually thereafter. The annual longevity payment, upon entitlement, shall be calculated at the rate of \$100.00 per year of continuous employment ending in that calendar year provided however, that the annual longevity payment shall not exceed 7% of the current year's salary, or in the case of hourly employees, the annual regular time compensation based on 2,080 hours times the current hourly rate. In the event that an employee who is otherwise eligible for a longevity payment, terminates his/her employment with the Borough prior to the time when such payments are regularly paid, he/she shall be entitled to a pro rated payment as of the date employment with the Borough terminated.

Section 6. Shift Differential - Members of the Police Department who are regularly assigned to continuous operation shifts or twenty-four rotating shift work, shall be paid a shift differential equal to two per cent (2%) of the employees base wages for the year. Such payment shall be made in a lump sum amount annually with the last regular pay period in November. In the event a member terminates employment before the November, payment shall be pro rated and paid upon termination.

Section 7. The salaries fixed by the foregoing section of this Ordinance shall respectively in lieu of any and all fees which the respective incumbents of said office might otherwise be entitled by Statute or otherwise by virtue of said office, which fees shall immediately upon collection thereof be paid over to the Chief Finance Officer of the Borough.

Section 8. All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 9. This Ordinance shall take effect immediately upon its final adoption and publication according to law, but the rate of compensation provided for herein shall become effective as of January 1, 2005.

The Public Hearing will be held at the Regular Council Meeting on April 28, 2005.

PUBLIC COMMENT: None

VOTE TO APPROVE ORDINANCE 506 ON FIRST READING

Ayes: Wasson, Casey, Woodend

Nays: None

Ordinance 506 is approved on First Reading

RESOLUTIONS

Councilman Woodend introduced the following resolution, seconded by Councilman Casey:

RESOLUTION 26-05

A RESOLUTION AWARDED A SERVICE CONTRACT FOR FIRE EXTINGUISHER INSPECTION AND MAINTENANCE FOR YEAR 2005 TO H&D FIRE EXTINGUISHER COMPANY

WHEREAS, the Borough of Medford Lakes is required under the laws of the State of New Jersey to retain and engage a Fire Extinguisher Inspection and Maintenance Company; and

WHEREAS, the State of New Jersey requires all Fire Protection Equipment Contractors to be licensed through the Department of Community Affairs, Division of Fire Safety, certification requirements per N.J.A.C. 5:73-2.3(d); and

WHEREAS, the H&D Fire Extinguisher Company has met the State of New Jersey requirements and has submitted the lowest responsible pricing; and

WHEREAS, the contract attached shall be active for the period of January 1, 2005, until December 31, 2005;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes that a professional services contract for “Fire Extinguisher Inspection and Maintenance” is awarded to:

1. H&D Fire Extinguisher Company, 766 Lakehurst Road, Browns Mills, NJ 08015; and
2. the agreed to contract attached shall be for the period of 1/1/05 to 12/31/05.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 26-05

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 26-05 is approved

Councilman Casey introduced the following resolution, seconded by Mayor Wasson:

RESOLUTION 28-05

A RESOLUTION PERMITTING THE TAX COLLECTOR TO TRANSFER CREDIT BALANCES FOR THE YEAR 2004 TO THE TAX YEAR 2005

WHEREAS, the Medford Lakes Tax Collector has requested and recommended to the Borough Council that credit balances over \$3.00 for the year 2004 be transferred to the tax year of 2005; and

WHEREAS, the Borough Council of the Borough of Medford Lakes deems such recommendation to be appropriate and in order;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, that all properties listed below for 2004 balances be transferred at this time:

1. B: 10009	L: 3	Balance 2004 \$14.65
2. B: 10034	L: 19	Balance 2004 \$5.21
3. B: 10035.05	L: 1	Balance 2004 \$8.33
4. B: 20028	L: 4	Balance 2004 \$6.48
5. B: 30010	L: 419	Balance 2004 \$3.84
6. B: 30026.01	L: 1005	Balance 2004 \$4.02
7. B: 30059	L: 2555	Balance 2004 \$5.01
8. B: 30087	L: 32328.01	Balance 2004 \$8.28
9. B: 30110	L: 3932	Balance 2004 \$4.47

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 28-05

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 28-05 is approved

Councilman Casey introduced the following resolution, seconded by Councilman Woodend:

RESOLUTION 29-05

A RESOLUTION PERMITTING THE TAX COLLECTOR TO CANCEL DEBIT CREDIT BALANCES UNDER \$3.00 FOR THE YEAR 2004

WHEREAS, the Medford Lakes Tax Collector has requested and recommended to the Borough Council that all debit and credit balances under \$3.00 for the year 2004 be canceled if such balances remain at the close of the 2005 tax year; and

WHEREAS, the Borough Council of the Borough of Medford Lakes deems such recommendation to be appropriate and in order;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes all properties listed below for 2004 balances be and the same canceled at the close of the 2005 tax year:

10. B: 10020	L: 17	Balance 2004 \$.13
11. B: 20001	L: 12	Balance 2004 \$.02
12. B: 20003	L: 34	Balance 2004 \$.03
13. B: 30051	L: 1984	Balance 2004 \$.03

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 29-05

Ayes: Wasson, Casey, Woodend
Nays: None
Resolution 29-05 is approved

Councilman Casey introduced the following resolution, seconded by Mayor Wasson:

RESOLUTION 30-05
A RESOLUTION AUTHORIZING THE REFUND OF AN OVERPAYMENT

WHEREAS, Delaware Valley Abstract Corp. and Aaron P. and Heather R. Cave, previous homeowners, both made the fourth quarter 2004, tax payment in the amount of \$2,586.50 on Block: 10002 Lot: 3, known as 101 Pocahontas Trail; and

WHEREAS, this has created an overpayment on the afore-mentioned property; and

WHEREAS, Aaron P. and Heather R. Cave are entitled to the refund of the overpayment;

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that a Borough check representing the amount of \$2,586.50 be drawn to the order of Aaron P. and Heather R. Cave.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 30-05

Ayes: Wasson, Casey, Woodend
Nays: None
Resolution 30-05 is approved

Councilman Casey introduced the following resolution, seconded by Councilman Woodend:

RESOLUTION 31-03
A RESOLUTION AUTHORIZING THE REFUND OF AN OVERPAYMENT

WHEREAS, Weichert Title and LSI Tax Service both made the fourth quarter 2004, tax payment in the amount of \$1,941.29 on Block: 20029.01 Lot: 14 known as 45 Cochise Circle; and

WHEREAS, this has created an overpayment on the afore-mentioned property; and

WHEREAS, LSI Tax Service is entitled to the refund of the overpayment;

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that a Borough check representing the amount of \$1,941.29 be drawn to the order of LSI Tax Service.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 31-05

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 31-05 is approved

Mayor Wasson introduced the following resolution, seconded by Councilman Casey:

RESOLUTION 32-05
A RESOLUTION AUTHORIZING A TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102 has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of the Borough Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed;

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, hereby endorses the submission of the 2004 Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection, Office of Recycling and designates Richard J. Knight, Borough Manager, Cabin Circle Drive, Medford Lakes, New Jersey, to ensure that the said Application is properly filed.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 32-05

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 32-05 is approved

Councilman Casey introduced the following resolution, seconded by Councilman Woodend:

RESOLUTION 33-05

A RESOLUTION APPOINTING JENNAFER HERNANDEZ AS TAX COLLECTOR FOR A FOUR YEAR TERM OF JANUARY 1, 2005 THROUGH DECEMBER 31, 2009

WHEREAS, there exists a need for a Municipal Tax Collector; and

WHEREAS, the Borough desires to appoint Ms. Jennafer Hernandez as Municipal Tax Collector; and

WHEREAS, Ms. Jennafer Hernandez is a Certified Tax Collector per NJSA 40A: 9-141-145.12 and is qualified to serve as Tax Collector;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, New Jersey as follows:

1. Ms. Jennafer Hernandez is hereby appointed Tax Collector for the Borough of Medford Lakes; and
2. the term shall be from January 1, 2005, through December 31, 2008.

The salary for this position shall be set forth by the Municipal Salary Ordinance.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 33-05

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 33-05 is approved

Mayor Wasson introduced the following resolution, seconded by Councilman Woodend:

RESOLUTION 34-05

A RESOLUTION APPOINTING MEMBERS TO THE PLANNING BOARD

WHEREAS, vacancies exist in the membership of the Planning Board, and

WHEREAS, it is the desire of the Mayor and Borough Council to select qualified personnel to serve on various boards and commissions;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, that the following appointment(s) be made to the Planning Board:

<u>Appointee</u>	<u>Class Designation</u>	<u>Commencement of Term</u>	<u>Expiration of Term</u>
Paul Weiss	4	April 1, 2005	December 31, 2005
Lou Potter	Alternate 1	April 1, 2005	December 31, 2007
Joe Urban	Alternate 2	April 1, 2005	December 31, 2007

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 34-05
 Ayes: Wasson, Casey, Woodend
 Nays: None
 Resolution 34-05 is approved

Councilman Casey introduced the following resolution, seconded by Mayor Wasson:

RESOLUTION 35-05
RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FOR APPROPRIATION RESERVE ACCOUNTS

WHEREAS, NJSA 40A4-59 states that if, during the first three months of any fiscal year, the amount of any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized to said appropriation, and there shall be an excess in any appropriation reserves over and above the amount deemed to be necessary to fulfill its purpose, the governing body may, by resolution adopted by not less than a 2/3 vote of the full membership thereof, transfer the amount of such budget deemed to be insufficient to fulfill its purpose or for which no reserve is provided; and

WHEREAS, the Chief Financial Office has indicated that there are two budget line-items wherein there is not a sufficient reserve to pay bills deemed to be necessary to fulfill its purpose; and

WHEREAS, the Chief Financial Officer also has indicated that there is sufficient excess appropriation reserves over and above the amount deemed to be necessary to fulfill its purpose to cover those two budgets that have insufficient reserves; and

WHEREAS, the governing body wishes to approve such budget transfers as authorized by NJSA 40A4-59 and recommended by the Chief Financial Officer;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Medford Lakes, that the following budget transfers are hereby approved for the following 2004, Appropriation Reserves:

Transfer To:

Landfill fees – O.E.	\$1,500
Gasoline	10,000

Transfer From:

Tax Collection – S & W \$ 4,500
Police S & W 7,000

BE IT FURTHER RESOLVED, that a copy of this resolution be forward to the Chief Financial Officer upon adoption.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 35-05

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 35-05 is approved

Councilman Casey introduced the following resolution, seconded by Councilman Woodend:

**RESOLUTION 36-05
RESOLUTION AUTHORIZING SIGNATURES ON BOROUGH ACCOUNTS**

WHEREAS, it is the desire of the Borough Council of the Borough of Medford Lakes to designate certain Borough Officials as signatories for Borough Bank Accounts;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, New Jersey, that the following Borough Officials are hereby authorized to sign checks or withdrawal slips:

- A. The following bank accounts of the Borough of Medford Lakes shall require two (2) signatures as followings: First Signature shall be that of the Mayor. In the absence of the Mayor, a Borough Councilperson shall sign. Second signature shall be that of the Chief Financial Officer. In the absence of the Chief Financial Officer, the Borough Clerk shall sign. In the absence of the Chief Financial Officer and the Borough Clerk, the deputy Borough Clerk shall sign.

Accounts: Current Fund, General Capital Fund, Waste Water, Waste Water Capital, Police Body Armor, Environmental, Street Opening, Planning and Zoning, Animal Control, Municipal Alliance, Flood Relief, Public Defender, Unemployment, Special Law Enforcement,

- B. The Payroll account of the Borough of Medford Lakes shall require the signature of the Chief Financial Officer. In the absence of the Chief Financial Officer, the Mayor, Borough Clerk, or Deputy Borough Clerk shall sign.
- C. Any Bank Account not listed in this resolution shall require the signatures as listed in A above, unless a Resolution of the Governing Body is adopted.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 36-05

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 36-05 is approved

OLD BUSINESS

OAKS HALL – Project Manager Jim Madden has not completed his budget proposal. He will meet with Council on either April 14, 2005, or April 28, 2005, to discuss the proposal.

FLOOD REPAIR - Manager Knight and Colony representative Paul Weiss met with representatives of the U.S. Department of Agriculture with regard to a “farm” grant, for which the Borough qualifies. This presents another funding source for repair of the dams.

Council and Mr. Weiss discussed dredging the lakebeds. The cost could be wrapped into the Department of Agriculture application. Mr. Knight and Mr. Weiss will meet again with the Department of Agriculture concerning possible grant money.

Council directed Manager Knight to send a letter to the New Jersey Pinelands Commission, asking them to elaborate on what they require from the Borough with regard to dam repair.

Council also directed Mr. Knight to ask resident Chris Myles to work with the Pinelands on their requirements.

Council also directed Mr. Knight to ask Mr. Myles to investigate where Camp Ockanickon stands concerning repair of their dam; also to determine which rumors are fact and which are fiction.

Manager Knight has a meeting scheduled in West Trenton with Major Ken O’Brien, from the New Jersey State Police Office of Emergency Management, to determine the progress on reimbursement for flood funding.

Council is waiting to hear from Architect Paul Adison concerning his recommendations for the Medford Lakes firehouse, the Department of Public Works building, and the Lion’s Club building.

TASK FORCE – Councilman Casey met with the task force concerning flood recovery for the lakes. They will be preparing a newsletter to accompany the Colony News. The task force wants to evaluate engineers for the dam projects; Council asked that they only investigate companies that build municipal dams, not private ones. They advised the public that they had hired Dewberry; the company was recommended as the best for building a municipal dam.

PUBLIC COMMENT: Jim Walker spoke with someone at the Department of Environmental Protection for direction as to hiring a company to build the dams. Their protocol suggests interviewing dam builders, doing research, and presenting the findings to Council. The task force wants to help in all areas of flood recovery, in addition to the lake restoration. Mr. Walker asked about the time line for the dam repair; Council re-iterated to him once again that everything that can be done is being done.

Joe Aromando asked when Council would be able to provide a spreadsheet of the flow of expenditures and sources of funding; a spreadsheet will hopefully be completed by July 1, 2005, when the preliminary designs are completed.

WORKMAN’S COMP CASE – the Borough is no longer paying the injured individual and is waiting to see what happens next.

EMPLOYEE MANUAL - Mr. Vogdes has a draft document from the Joint Insurance Fund; he will prepare a compendium of Councils’ revisions.

SPARTA MEETING – Paul Weiss, Manager Knight, and Solicitor Vogdes will meet with representatives from Sparta Township. Their municipality suffered a flood and they have rebuilt their dams. Council hopes to glean information on their dam restoration to help with the Borough’s.

BRUSH TRUCK – Manager Knight received two bids for a cab and chassis: International Truck submitted a bid of \$66,990.00. However, Solicitor Vogdes informed Council the company did not submit non-collusion forms as requested. This caused the company to fail to meet the specs and to be disqualified. Peter Built Trucks submitted a bid of \$73,410; although their bid is higher, the company satisfied all the specs.

Councilman Casey made a motion, seconded by Mayor Wasson, to approve the Peter Built bid.

RESOLUTION 38-05

A RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF A CAB AND CHASSIS FOR PUBLIC WORKS

WHEREAS, the Borough of Medford Lakes solicited public bids for the purchase of a cab and chassis for a Public Works brush truck; and

WHEREAS, the Borough Solicitor, the Public Works Superintendent and Borough Manager have reviewed the bid documents and found deficiencies in the Bid Package of the lowest bidder and therefore recommend award of the bid to the second lowest, responsible bidder;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford lakes, County of Burlington, State of New Jersey, as follows:

1. the Borough of Medford Lakes and Hunter Jersey Peterbilt enter into a contract for the purchase of one (1) cab and chassis as the result of public bidding, for \$73,410.00.

PUBLIC COMMENT: Joe Aromando asked about the attachments needed; they will be retro-fitted from the old brush truck.

VOTE TO APPROVE MOTION
Ayes: Wasson, Casey, Woodend
Nays: None
Motion carries

REPORTS

SOLICITOR’ REPORT – Mr. Vogdes advised Council the draft for the sign ordinance is available. Councilman Woodend made a motion, seconded by Councilman Casey, to submit a copy of the draft ordinance to the Planning Board for their review and comments.

VOTE ON MOTION
Ayes: Wasson, Casey, Woodend
Nays: None
Motion carries

Council directed Manager Knight to contact Medford Township if they wanted to buy the truck, and to investigate a trade-in.

COUNCIL REPORTS – Councilman Woodend reported on the proposed sub-division in Medford Township; the build wants to hook into the Medford Lakes Sewer. Mr. Woodend is negotiating to determine what the builder is willing to provide in the way of remuneration. All interested parties are scheduled to meet on March 31, 2005.

MANAGER’S REPORT – Mr. Knight reported there will be no large trash pickup on Friday and no Saturday trash drop-off, due to the Good Friday holiday.

Manager Knight has not received a recommendation from DPW Superintendent Pat McCorristan regarding a new truck.

Manager Knight received a letter from Public Service Gas & Electric concerning identification of employees who visit homeowners. Council directed Mr. Knight to forward the letter to the Colony office for inclusion in the Colony News.

Manager Knight related to Council that he had been contacted by Medford Township with regard to a shared-services agreement for reassessment. Medford wants to begin in 2006.

NEW BUSINESS

Council discussed hiring additional personnel for the flood recovery process. The Salary Ordinance would have to be amended.

PUBLIC COMMENT: *Joe Aromando asked why Council had decided to approve the Salary Ordinance, prior to the budget being passed. One employee has exceeded the maximum salary amount for a temporary position.*

Council directed Manager Knight to determine if Neeta School is available for the next meeting, which will include the Budget hearing.

PUBLIC COMMENT: Joe Aromando asked about the possibility of a special assessment for lake front owners. A special assessment would be a “fall back” if re-imburements do not come in. He also advised Council the Land Use Ordinance needs to be updated; Solicitor Vogdes is working on it at the current time.

Councilman Woodend introduced the following resolution, seconded by Mayor Wasson:

RESOLUTION 37-05

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS FOR STATE TRANSPORTATION TRUST FUNDS FOR IMPROVEMENTS UNDER THE LOCAL BIKEWAY AND SAFE STREETS TO SCHOOLS PROGRAM TO DIXONTOWN ROAD BETWEEN THE MEDFORD TOWNSHIP LINES

WHEREAS, the New Jersey Transportation Trust Fund Authority Act provides that each county receive an annual state aid allotment for roads and bridge projects; and

WHEREAS, improvements under the Local Bikeway and Safe Streets Program to Dixontown Road between the Medford Township Lines have been identified as a potentially eligible project;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, that the Mayor and Borough Clerk be authorized to execute and attest the applications to the New Jersey Department of Transportation for improvements under the Local Bikeway and Safe Streets to Schools Program to Dixontown Road between the Medford Township Lines and such other remedial improvements are necessary; and

BE IT FURTHER RESOLVED, by the Borough Council, of the Borough of Medford Lakes, that Christopher J. Noll, P.E., P.P., C.M.E. be authorized to spend up to \$200.00 to forward said applications to the New Jersey Department of Transportation.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 37-05

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 37-05 is approved

Mayor Wasson announced the Borough is the recipient of a \$50,000 grant, to be used for reconstruction of a municipal building. The grant is from the Statewide Livable Communities Capital Improvement Program.

PAYMENT OF BILLS

Council directed Manager Knight to investigate the whereabouts of the arial view map of the Borough, which was promised for the end of 2004.

Mayor Wasson made a motion, seconded by Councilman Casey, to pay the bills on the Bill List.

VOTE TO APPROVE PAYMENT OF BILLS

Ayes: Wasson, Casey, Woodend

Nays: None

Payment of bills is approved

ADJOURN TO EXECUTIVE SESSION

Councilman Woodend made a motion, seconded by Mayor Wasson, to adjourn to Executive Session.

RESOLUTION 39-00

A RESOLUTION EXCLUDING THE PUBLIC FROM A PUBLIC MEETING

WHEREAS, Section 7.a of Chapter 231, Public Law 1975, otherwise known as the "Open Public Meetings Act" states that, except as provided by in Section 7.a, all meetings of a public body, such as the Borough Council, shall be open to the public at all times; and.

WHEREAS, Section 7.b provides that the Borough Council may exclude the public only from the portion of a meeting at which Borough Council discusses certain subjects which are listed in the aforementioned Section; and.

WHEREAS, the Borough Council desires to discuss certain subject(s) which are listed in the aforementioned section and desires to exclude the public from the portion of the meeting at which the Borough Council will discuss said subject(s); and,

WHEREAS, Section 8 of Chapter 231, Public Law 1975 states that no public body shall exclude the public from any meeting to discuss any matter described in Section 7.b until the public body shall, at a meeting to which the public shall be admitted, first adopt a resolution making certain statements with respect to the subject(s) to be discussed;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, in the County of Burlington, State of New Jersey, as follows:

- 1. That the Borough Council hereby declares that the general nature of the subject(s) to be discussed by the Borough Council in closed session is as follows:

Superior officer’s contract
 Flood recovery management contract

- 2. That the Borough Council hereby declares that it’s discussion of the aforementioned subject(s) may be made public at a time when the Borough Solicitor advised the Borough Council that the disclosure will not detrimentally affect any right, interest, or duty of the Borough or any other entity with respect to said discussion.
- 3. That the Borough Council for the aforementioned reasons hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Borough Clerk to take the appropriate action to effectuate the terms of this resolution.

VOTE TO ADJOURN TO EXECUTIVE SESSION

Ayes: Wasson, Casey, Woodend
 Nays:
 Meeting adjourned to Executive Session

RETURN TO REGULAR MEETING

Councilman Woodend made a motion, seconded by Mayor Wasson, to return to the Regular Meeting. No official action was taken at this time.

VOTE TO RETURN TO REGULAR MEETING

Ayes: Wasson, Casey, Woodend
 Nays:
 Motion carries

VOTE TO ADJOURN

Councilman Woodend made a motion, seconded by Mayor Wasson, to adjourn the meeting.

VOTE TO ADJOURN

Ayes: Wasson, Casey, Woodend
 Nays:
 Meeting adjourned

Respectfully submitted,

Richard Knight
 Borough Manager

