

BOROUGH OF MEDFORD LAKES

MAY 25, 2006

SPECIAL WORKSHOP

A workshop meeting of the Borough Council of the Borough of Medford Lakes, New Jersey, was held on the above date in the Denby Annex of the Medford Lakes Colony beginning at 6:30pm. Mayor Wasson presided. The agenda for the meeting was to continue review of the proposed employee handbook.

In attendance were Mayor Wasson, Councilman Tim Casey, Councilman Gary Woodend, Manager Rich Knight, Solicitor Peter Lange, and employee representative Dianne Forster

Before the handbook can be approved and implemented by Council, information such as employee rights and obligations, workplace policies, paid and unpaid time off policies, employee benefits policies, managerial and supervisory procedures, and forms is being examined by those present.

Those in attendance at this meeting reviewed each page of pages 16 through 22 of the boilerplate handbook provided by the MEL, offering suggestions or corrections and considering ways to integrate the different handbooks.

Solicitor Lange will review the proposed changes and report to Council.

The committee will meet again prior to the Regular Council Meeting on June 8, 2006, at 6:30pm.

REGULAR COUNCIL MEETING

The Regular Meeting of the Borough Council of the Borough of Medford Lakes, New Jersey, began as usual in the Denby Annex of the Medford Lakes Colony beginning at 7:30pm. Mayor Wasson presided. Mayor Wasson read the Statement of Compliance with the Open Public Meetings Act. This is to announce that adequate notice in the form of Notice of Meetings was (1) posted on the Administration Building bulletin board, (2) mailed to The Central Record, Medford, NJ, (3) mailed to the Burlington County Times, Willingboro, NJ, (4) mailed to the Courier Post, Cherry Hill, NJ, and (5) filed with the Municipal Clerk. Advance written notice of this meeting was mailed to all persons who requested such notice according to the Clerk of the Municipality.

Answering Roll Call for Borough Council were Mayor Dave Wasson, Councilman Timothy Casey, and Councilman Gary Woodend. Also present were Manager Rich Knight, Deputy Clerk Mark McIntosh, Solicitor Peter Lange, and Councilman-elect Paul Weiss.

PUBLIC COMMENT

Ned Steele, 125 Lenape Trail, reported he has an infestation of gypsy moths and asked Council whether or not the Borough would be spraying. The Borough is not on the County treatment list and is not scheduled to be sprayed at this time.

Council directed Manager Knight to notify the County of the problem and request a re-evaluation of the infestation in the Borough.

APPROVAL OF MINUTES

Mayor Wasson made a motion, seconded by Councilman Casey, to approve the minutes for the May 11, 2006, Regular Council Meeting.

VOTE TO APPROVE MINUTES FOR MAY 11, 2006

Ayes: Wasson, Casey, Woodend

Nays: None

Minutes are approved

ORDINANCES

Mayor Wasson introduced Ordinance 518 on Second and Final Reading, seconded by Councilman Casey.

ORDINANCE 518

A BOND ORDINANCE OF THE BOROUGH OF MEDFORD LAKES, COUNTY OF BURLINGTON, AND STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF VEHICLES AND THE CONSTRUCTION OF IMPROVEMENTS TO BOROUGH ROADS AND THE EXISTING SEWER COLLECTION SYSTEM; APPROPRIATING THE SUM OF \$705,000 THEREFORE; AUTHORIZING THE ISSUANCE OF \$689,000 BOND OR NOTES OF THE BOROUGH TO FINANCE SAID IMPROVEMENTS; AND MAKING CERTAIN DETERMINATIONS AND CONVENANTS AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING.

BE IT ORDAINED by the Borough Council of the Borough of Medford Lakes, County of Burlington, New Jersey (not less than two-thirds of all members therefore affirmatively concurring) pursuant to the provisions of the local bond law, chapter 169 of the laws of 1960 of the State of New Jersey, as amended and supplemented ("local bond law"), as follows:

Section 1. The improvements described in Section 3 of this Ordinance are hereby authorized to be acquired and utilized by the Borough of Medford Lakes (the "Borough"), situated in the County of Burlington, New Jersey as general improvement. For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$705,000, including the sum of \$16,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the purposes or improvements and to meet the part of said \$705,000 appropriation not provided for by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$689,000 pursuant to the Local Bond Law. In anticipation of the issuance of bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the

maximum amount obligations to be issued for each said purpose; and the period of usefulness of each said purpose within the limitations of the Local Bond Law, all as more fully described in accordance with specifications on file in the office of the Borough Clerk, are as follows:

| <u>Purpose/ Improvement</u> | <u>Estimated Total Cost</u> | <u>Down Payment</u> | <u>Amount of Obligations</u> | <u>Period of Usefulness</u> |
|--|---------------------------------|-------------------------|----------------------------------|---------------------------------|
| A. Construction and repairs to the existing sewer collection system throughout the Borough in accordance with an establish sewer collection maintenance schedule, including the acquisition of all related materials and performance of all work necessary therefore and incidental thereto. | \$400,000 | \$0.00 | \$400,000 | 40 years |
| B. Construction and repair to various roads throughout the Borough in accordance with an established road maintenance system, including the acquisition of all related materials and performance of all work necessary therefore and incidental thereto. | \$150,000 | \$7,500 | \$142,500 | 5 years |
| C. Acquisition of a 25 yard trash truck-rear loader, and a separate utility truck for the Borough's public works department, including the acquisition of all related materials and performance of all work necessary therefore and incidental thereto. | \$120,000 | \$6,500 | \$113,500 | 5 years |
| D. Acquisition of a police vehicle with the appropriate emergency components, including the acquisition of all related materials and performance of all work necessary therefore and incidental thereto. | \$35,000 | \$2,000 | \$33,000 | 5 years |

- (a) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is \$689,000.
- (b) The estimated cost of the improvement or purposes is \$705,000, the excess thereof over the estimated maximum amount of bonds or notes to be issued therefore being the amount of \$16,000, the down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Borough's financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the financial officer.

The financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8(a). The financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The financial officer is directed to report in writing to the Borough Council at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser. The financial officer is authorized and directed to comply with all post-issuance requirements under the Internal Revenue Code of 1986, as amended, to insure that the interest on such bonds or notes remains exempt from gross income for federal income tax and New Jersey Gross Income Tax Act purposes, if so sold, and to make any and all determinations or elections necessary or desirable with regard to such tax status and may invest the proceeds of any such sale in accordance therewith.

Section 5. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution, in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3(a) of this ordinance is not a current expense. They are improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property benefited thereby.

(b) The average period of usefulness of the improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, taking into consideration the respective amounts of bonds or notes is not less than 25 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$689,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$30,000.00 for items of expense listed in and permitted under N.J.S.A. §40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) The financial officer is authorized to designate such bonds or notes as "Qualified Tax Exempt Obligations" pursuant to I.R.C. Section 265 so long as the Borough has not issued other such obligations beyond the limitations set forth in the Internal Revenue Code of 1986, as amended.

Section 7. All grant monies from any source received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. The Borough hereby declares its official intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Borough prior to the issuance of such bonds or bond anticipation notes.

Section 10. In the event that any section or part of this ordinance shall be declared to be unconstitutional, invalid, or inoperative, in whole or in part, by a court of competent jurisdiction, such section or part shall, to the extent that it is not unconstitutional, invalid, or inoperative, remain in full force and effect and no such determination shall be deemed to invalidate the remaining sections or parts of this ordinance or the ordinance as a whole.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Council discussed the need for a rear-loader trash truck and explained the \$400,000 for sewer-line maintenance, which includes preventative steps.

PUBLIC COMMENT: Joe Aromando, 285 Shingowack Trail, is against the spending outlined in the ordinance and asked Council for a long-term plan for expenditures.

Jeannie Waters, 269 Chicagami Trail, asked Council to explain the need for a new trash truck. The one currently in use is 25 years old, and is rusted through in the bed. It passed inspection this time, but will not pass again. Ms. Waters also asked if non-residential users of the sewer system pay their fair share of costs, which they do.

VOTE TO APPROVE ORDINANCE 518 ON SECOND READING

Ayes: Wasson, Casey

Nays: Woodend

Ordinance 518 is approved on Second Reading

Mayor Wasson introduced Ordinance 519 on Second and Final Reading, seconded by Councilman Casey.

ORDINANCE 519

AN ORDINANCE OF THE MEDFORD LAKES BOROUGH COUNCIL AUTHORIZING THE ACCEPTANCE OF LANDS AND EXECUTION OF DECLARATION OF RESTRICTIONS AND GRANT OF EASEMENT

WHEREAS, the Medford Lakes Borough Council has determined to undertake reconstruction of the Lower Aetna Dam and to acquire/retain title to same; and

WHEREAS, it has been determined, in consultation with the Medford Lakes Fire Department Chief and the emergency management office, that the water retained by the Lower Aetna Dam is a necessary and central element of the Borough's fire protection by providing draft access to water, which is necessary to protect against the dangers to life and property posed by fire; and

WHEREAS, the ingress and egress across the Borough provided by Aetna Way allows for the safe and efficient passage across the Borough by children attending the Medford Lakes Borough schools;

NOW, THEREFORE, BE IT ORDAINED by the Medford Lakes Borough Council in the County of Burlington and State of New Jersey as follows:

Section 1. The Borough Council hereby determines that it is in the public interest to acquire/retain the real property containing the Lower Aetna Dam and Aetna Way and upon which the Lower Aetna Dam will be reconstructed; and

Section 2. Pursuant to the local lands and buildings law, N.J.S.A. 40A:12-1, et seq., an expenditure not to exceed \$2,000 is hereby authorized to permit the acquisition of said real property; and

Section 3. The Mayor and Municipal Clerk are hereby authorized and directed to enter into a contract or contracts and to execute and any all necessary documents to accomplish the above purposes subject to the municipal Attorney reviewing and approving the form and content of such documents; and

Section 4. This ordinance shall become effective immediately upon its final passage and publication as required by law.

PUBLIC COMMENT: None

VOTE TO APPROVE ORDINANCE 519 ON SECOND READING

Ayes: Wasson, Casey

Nays: Woodend

Ordinance 519 is approved on Second Reading

Councilman Casey introduced Ordinance 520 on First Reading, Seconded by Mayor Wasson.

ORDINANCE 520

AN ORDINANCE ADOPTING A CODIFICATION AND REVISION OF THE ORDINANCES OF THE BOROUGH OF MEDFORD LAKES, COUNTY OF BURLINGTON, AND STATE OF NEW JERSEY, PROVIDING FOR THE MAINTENANCE OF SAID CODE, REPEALING AND SAVING FROM REPEAL CERTAIN ORDINANCES NOT INCLUDED THEREIN, ESTABLISHING A PENALTY FOR ALTERING OR TAMPERING WITH THE CODE, AND MAKING CERTAIN CHANGES IN PREVIOUSLY ADLPTED ORDINANCES.

Be it ordained and enacted by the Mayor and Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, as follows:

§ 1-2. ADOPTION OF CODE

Pursuant to N.J.S.A. 40:49-4, the ordinances of the Borough of Medford Lakes of a general and permanent nature adopted by the Mayor and Council of the Borough of Medford Lakes, as revised, codified and consolidated into chapters and sections by General Code Publishers Corp., and consisting of Chapters 1 through 231, together with an Appendix, are hereby approved, adopted, ordained and enacted the "Code of the Borough of Medford Lakes," hereinafter known and referred to as the "Code."

§ 1-3. CODE SUPERSEDES PRIOR ORDINANCES

This ordinance and the Code shall supersede all other general and permanent ordinances enacted prior to the enactment of this Code, except such ordinances as are hereinafter expressly saved from repeal or continued in force.

§ 1-4. WHEN EFFECTIVE

This ordinance shall take effect immediately upon passage and publication according to law.

§ 1-5. COPY OF CODE ON FILE

A copy of the Code in loose-leaf form has been filed in the office of the Borough Clerk and shall remain there for use and examination by the public until final action is taken on this ordinance; and, if this ordinance shall be adopted, such copy shall be certified to by the Clerk of the Borough of Medford Lakes by impressing thereon the Seal of the Borough, as provided by law, and such certified copy shall remain on file in the office of the Clerk of the Borough, to be made available to persons desiring to examine the same during all times while said Code is in effect.

§ 1-6. AMENDMENTS TO CODE

Any and all additions, amendments or supplements to the Code, when passed and adopted in such form as to indicate the intent of the governing body to make them a part thereof, shall be deemed to be incorporated into such Code so that reference to the "Code of the Borough of Medford Lakes" shall be understood and intended to include such additions and amendments. Whenever such additions, amendments or supplements to the Code shall be adopted, they shall thereafter be printed and, as provided hereunder, inserted in the loose-leaf book containing said Code as amendments and supplements thereto.

§ 1-7. PUBLICATION; FILING

The Clerk of the Borough of Medford Lakes, pursuant to law, shall cause this Adopting Ordinance to be published, in the manner required, in a newspaper of general circulation in the Borough. Sufficient copies of the Code shall be maintained in the office of the Clerk for inspection by the public at all times during regular office hours. The enactment and publication of this Adopting Ordinance, coupled with availability of copies of the Code for inspection by the public, shall be deemed, held and considered to be due and legal publication of all provisions of the Code for all purposes.

§ 1-8. CODE BOOK TO BE KEPT UP-TO-DATE

It shall be the duty of the Clerk or someone authorized and directed by the Clerk to keep up-to-date the certified copy of the book containing the Code required to be filed in his or her office for the use of the public. All changes in said Code and all ordinances adopted subsequent to the effective date of this codification which shall be adopted specifically as part of the Code shall, when finally adopted, be included therein by reference until such changes or new ordinances are printed as supplements to said Code book, at which time such supplements shall be inserted therein.

§ 1-9. SALE OF CODE BOOK

Copies of the Code, or any chapter or portion of it, may be purchased from the Clerk, or an authorized agent of the Clerk, upon the payment of a fee to be set by the Mayor and Council. The Clerk may also arrange for procedures for the periodic supplementation of the Code.

§ 1-10. ALTERING OR TAMPERING WITH CODE; PENALTIES FOR VIOLATION

It shall be unlawful for anyone to improperly change or amend, by additions or deletions, any part or portion of the Code or to alter or tamper with such Code in any manner whatsoever which will cause the law of the Borough of Medford Lakes to be misrepresented thereby. Anyone violating this section or any part of this ordinance shall be subject, upon conviction, to one or more of the following: a fine of not more than \$1,250, imprisonment for not more than 90 days or a period of community service not exceeding 90 days, in the discretion of the Judge imposing the same.

§ 1-11. SEVERABILITY OF CODE PROVISIONS

Each section of the Code and every part of each section is an independent section or part of a section, and the holding of any section or a part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

§ 1-12. SEVERABILITY OF ORDINANCE PROVISIONS

Each section of this ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

§ 1-13. REPEALER

All ordinances or parts of ordinances of a general and permanent nature adopted and in force on the date of the adoption of this ordinance which are not included in the Code are hereby repealed as of the effective date of this Adopting Ordinance.

§ 1-14. ORDINANCES SAVED FROM REPEAL.

The adoption of this Code and the repeal of ordinances provided for in § 1-13 of this ordinance shall not affect the following ordinances, rights and obligations, which are hereby expressly saved from repeal:

- A. Any ordinance adopted subsequent to 6-23-2005;
- B. Any right or liability established, accrued or incurred under any legislative provision prior to the effective date of this ordinance or any action or proceeding brought for the enforcement of such right or liability;
- C. Any offense or act committed or done before the effective date of this ordinance in violation of any legislative provision or any penalty, punishment or forfeiture which may result there from;
- D. Any prosecution, indictment, action, suit or other proceeding pending or any judgment rendered, prior to the effective date of this ordinance, brought pursuant to any legislative provision;
- E. Any franchise, license, right, easement or privilege heretofore granted or conferred;
- F. Any ordinance providing for the laying out, opening, altering, widening, relocating, straightening, establishing of grade, changing of name, improvement, acceptance or vacation of any right-of-way, easement, street, road, highway, park or other public place or any portion thereof; and
- G. Any ordinance or resolution appropriating money or transferring funds, promising or guaranteeing the payment of money or authorizing the issuance and delivery of any bond or other instruments or evidence of the Borough's indebtedness;

- H. Ordinances authorizing the purchase, sale, lease or transfer of property or any lawful contract, agreement or obligation;
- I. The levy or imposition of taxes, assessments or charges or the approval of the municipal budget;
- J. The dedication of property or approval of preliminary or final subdivision plats;
- K. All currently effective ordinances pertaining to the rate and manner of payment of salaries and compensation of officers and employees;
- L. Any ordinance adopting or amending the Zoning Map;
- M. Any ordinance relating to or establishing a pension plan or pension fund for municipal employees;
- N. The following ordinances: Nos. 1, 13, 61, 406 and 486;
- O. Ordinance No. 434 (Vehicles and Traffic Ordinance) and all amendments thereto.

§ 1-15. CHANGES IN PREVIOUSLY ADOPTED ORDINANCES

A. In compiling and preparing the ordinances for adoption and revision as part of the Code pursuant to N.J.S.A. 40:49-4, certain grammatical changes and other minor changes were made in one or more of said ordinances. It is the intention of the Mayor and Council that all such changes be adopted as part of the Code as if the ordinances so changed had been previously formally amended to read as such.

B. The following nomenclature changes have been made throughout the Code:

- (1) Magistrate has been changed to Judge;
- (2) References to the Board of Adjustment have been either deleted or changed to Planning Board, as appropriate;
- (3) References to the Board of Health have been deleted or changed to Division of Health, as appropriate;
- (4) Superintendent of Public Works and Road has been changed to Superintendent of Public Works;

C. Violations and penalties. In the following sections, penalties have been amended (or added) to provide that the punishment for violation shall be one or more of the following: a fine not exceeding \$1,250 or by imprisonment not exceeding 90 days, or by a period of community service not exceeding 90 days: §§ 60-9, 70-26, 100-14, 117-10, 127-5, 127-21, 145-84A, 145-101, 145-117A, 150-28, 154-4, 163-4, 171-15, 175-8, 181-7, 185-5, 185-14, 190-3, 190-18, 190-29, 201-10, 206-13, 217-12A, 231-5.

D. In addition, the changes, amendments or revisions as set forth below in Schedule A attached hereto and made a part hereof are made herewith, to become effective upon the effective date of this ordinance. (Chapter and section number references are to the ordinances as they have been renumbered and appear in the Code.)

**BOROUGH OF MEDFORD LAKES, NJ
SCHEDULE A**

CHAPTER 6. CLAIMS APPROVAL

SECTION 6-1 is amended to add "as permitted by N.J.S.A. 40A:5-16 and" in the second sentence.

SECTION 6-3 is amended to delete the last sentence reading as follows: "All claims shall also be approved by the Chairman of the Department of Revenue and Finance prior to final consideration by Borough Council."

SECTION 6-4 is amended to delete the following language from the first sentence: "...said resolution to be signed by the members of Borough Council subsequent to the adoption thereof."

SECTION 6-7 is amended as follows:

After the Borough Clerk has certified that the claims have been approved, he shall turn the same over to the Treasurer or other Chief Financial Officer of the Borough, who shall forthwith prepare the necessary checks for the payment thereof. The checks shall be signed by the Mayor and the Borough Clerk and thereafter countersigned by the Treasurer or other Chief Financial Officer. In the event the Treasurer and Borough Clerk shall be one and the same person, only one signature shall be required provided both capacities are shown on the check. Subsequently, the checks shall be recorded in the proper books of account and thereafter mailed or otherwise distributed to the claimants.

CHAPTER 11. COURT

CHAPTER 11, COURT is amended in its entirety to read as follows (replacing Ord. Nos. 21, 335 and 443):

CHAPTER 11. COURT, MUNICIPAL

§ 11-1. ESTABLISHMENT

A Municipal Court for the Borough is established as of April 22, 1949, pursuant to the provisions of N.J.S.A. 2B:12-1 et seq., as amended and supplemented.

§ 11-2. NAME

The name of the Court shall be the "Municipal Court of Medford Lakes, Burlington County, New Jersey."

§ 11-3. SEAL

The Municipal Court shall have a Seal which shall bear the impress of the name of the Court.

§ 11-4. POWERS AND DUTIES

The Municipal Court and the Judge thereof shall have, possess and exercise all the functions, powers, duties and jurisdiction conferred by the provisions of N.J.S.A. 2B:12-1 et seq., as amended and supplemented, or by any other law.

§ 11-5. JUDGE

There shall be a Judge of the Court who shall be appointed by the Mayor, with the advice and consent of the Council, who shall serve for a term of three years from the date of his appointment and until his successor is appointed and qualified.

§ 11-6. MUNICIPAL COURT ADMINISTRATOR

A. There shall be a Municipal Court Administrator who shall serve for a term of three years from the date of his appointment and until his successor is appointed and qualified. He shall perform such functions and duties as are prescribed for him by law, the rules of the courts and the Judge.

B. The Judge of a Municipal Court may designate, in writing, an Acting Administrator or Deputy Administrator to serve temporarily for an absent Administrator or Deputy Administrator until the absent Administrator or Deputy Administrator returns or a new Administrator or Deputy Administrator is appointed. The Acting Administrator or Acting Deputy Administrator shall be paid at a rate established by the Judge but not exceeding that established for the Administrator or Deputy Administrator.

§ 11-7. HOLDING OF COURT

The Court shall be held as the business of the Court may require, subject to the rules applicable to Municipal Courts.

§ 11-8. MUNICIPAL PROSECUTOR

A. There shall be a Municipal Prosecutor for the Municipal Court of the Borough of Medford Lakes who shall be appointed by the Mayor and Borough Council for a term of one year commencing January 1. The Municipal Prosecutor shall be an attorney at law in good standing in the State of New Jersey.

B. The Municipal Prosecutor shall be responsible for the prosecution of crimes and offenses cognizable in the Municipal Court of the Borough of Medford Lakes.

§ 11-9. MUNICIPAL PUBLIC DEFENDER

A. There shall be a Municipal Public Defender for the Municipal Court of the Borough of Medford Lakes who shall be appointed by the Mayor and Council for a term of one year commencing January 1.

B. It shall be the duty of the Municipal Public Defender to represent any defendant charged with an offense of magnitude in the Municipal Court who is an indigent. All necessary services and facilities of representation, including both expert and lay investigation and testimony, as well as other preparations, shall be provided in every case. The Municipal Public Defender shall be responsible for handling all phases of the defense in the Municipal Court.

C. The Municipal Court of the Borough of Medford Lakes shall require every person applying for representation by the Municipal Public Defender to pay an application fee of \$200. The Municipal Court may waive any part of the application fee to the extent that it is determined, by a clear and convincing showing, that the application fee represents an unreasonable burden on the person seeking representation.

CHAPTER 21. FIRE DEPARTMENT

SECTION 21-9 is amended as follows:

The recognized standards and practices for the prevention of fire shall be held to mean the standard practices and requirements as set forth by the National Board of Fire Underwriters in the most current copy of its in the Fire Prevention Code on file with the Borough Clerk currently in effect in the Borough.

CHAPTER 26. HEALTH AND WELFARE, DEPARTMENT OF

§ CHAPTER 26 (ORD. NO. 5) is amended in its entirety to read as follows:

CHAPTER 26. HEALTH AND WELFARE, DEPARTMENT OF

§ 26-1. DEPARTMENT ESTABLISHED

There shall be a Department of Health and Welfare, the head of which shall be the Director of Health and Welfare, who shall be the Manager or shall be appointed by the Manager for an indefinite term, subject to suspension or removal by the Manager, and who shall receive such compensation as shall be fixed from time to

time by a general salary ordinance. The Director of the Department of Health and Welfare shall be qualified by training and experience for the duties of his office. Within the Department of Health and Welfare there shall be a Division of Health and a Division of Welfare.

§ 26-2. DIVISION OF HEALTH.

A. Within the Department of Health and Welfare there shall be a Division of Health, the head of which shall be the Health Officer, who may be the County Health Officer through the appropriate contractual arrangements or appointed by the Manager or the Director of the Department of Health and Welfare. Under the supervision of the Manager and/or Director, the Division of Health shall:

(1) Have all of the functions, powers and duties of a local board of health under Title 26 of the Revised Statutes of the State of New Jersey, except that, as required by the Charter, the Council shall have and exercise all local legislative powers pursuant to that title.

(2) Plan and administer a comprehensive public health program, including, without limitation thereto, management and enforcement of environmental sanitation, mental sanitation, septic system control, communicable disease control, child and adult health and health education, together with such other services as may be authorized by the Charter, ordinance or direction and supervision of the Manager.

(3) Administer and enforce the local health ordinances, including the ordinance relating to on-site sewage disposal (septic).

(4) Maintain and administer records of vital statistics, including births, deaths and marriages, in accordance with state law, and receive application for and issue marriage licenses, pursuant to the law, under which there shall be a Registrar of Vital Statistics, who shall be appointed by the Manager. Said Registrar of Vital Statistics may be the Township Clerk and shall have charge of the administrative duties involved in obtaining reports of and recording births, marriages and deaths in the municipality, together with such related work as may be required in accordance with general law and ordinances of the municipality.

B. The Manager shall appoint and employ such health officers, animal warden or such other personnel as he deems necessary to carry into effect the powers vested by law. Whenever required by law, employees within the Department of Health shall be the holders of proper licenses issued by the State Department of Health and/or the appropriate licensing authority. The Manager shall fix the duties and terms of employment of such employees, and such employees shall receive such compensation as shall be fixed within a General Salary Ordinance.

§ 26-3. DIVISION OF WELFARE

Within the Department of Health and Welfare there shall be a Division of Welfare, comprised of the Local Assistance Board appointed pursuant to the Charter and this chapter. The Manager shall appoint a Director of Welfare pursuant to statute. The Director of Welfare, under the supervision of the Director of the Department of Health and Welfare and/or the Manager, except as otherwise required by law, shall:

A. Administer laws and ordinances relating to relief of the needy, including aid to needy persons who are eligible for public assistance provided through county and state agencies.

B. Provide or arrange for temporary shelter and custodial care to dependent and homeless persons.

C. Enter into and perform cooperative agreements with other public agencies and voluntary charitable organizations and services relating to the functions of the Division.

CHAPTER 33. OFFICERS AND EMPLOYEES

ARTICLE I, CHIEF FINANCIAL OFFICER

SECTION 33-3 is amended to change the term of office from one year to four years.

ARTICLE II. DEPUTY MUNICIPAL CLERK

SECTION 33-6 is added to read as follows:

§ 33-6. POWERS AND DUTIES

A. The Deputy Municipal Clerk shall perform such duties as may be assigned by the Municipal Clerk or, from time to time, by the Council.

B. The Deputy Municipal Clerk shall have all the powers of the Municipal Clerk and shall perform the functions and duties of such office during the absence or disability of the Municipal Clerk.

CHAPTER 39 PLANNING BOARD

ARTICLE I. ESTABLISHMENT

SECTION 39-2A(1) is amended to add the following: "...or the Mayor's designee in the absence of the Mayor."

SECTION 39-3A is amended as follows:

All members of the Planning Board shall serve without compensation, and the members of Class IV shall hold no other municipal office, except that one of such members may be a member of the Zoning Board of Adjustment, and one may be a member of the Board of Education. The term of the member of Class I shall correspond to his or her respective official tenure or if the member is the Mayor's designee in the absence of the Mayor, the designee shall serve at the pleasure of the Mayor during the Mayor's official tenure. The terms of the members comprising Classes II and III shall be for one year, or terminate at the completion of the respective terms of office, whichever occurs first.

CHAPTER 44. POLICE DEPARTMENT

SECTION 44-4E is amended as follows:

He shall, if so requested by the Municipal Manager, submit to and pass such physical examination conducted by the Police Surgeon or other a qualified physician designated by the Municipal Manager.

SECTION 44-5 is amended to change "Special Police Officers" to "special law enforcement officers" in this section and throughout this chapter and wherever it appears in the Code.

SECTION 44-11R is amended as follows:

Be available at all times to the Manager or to the officer in charge, subject to reasonable vacation scheduling, for emergent matters by telephone (land line or mobile), or pager or other effective means of communication.

SECTION 44-12 is amended to change "by resolution" to "by ordinance."

CHAPTER 51. SEWER UTILITY

ORIGINAL SECTION 5, dealing with budget changes after the close of the 1979 budget year, is deleted.

CHAPTER 65. ALCOHOLIC BEVERAGES

ARTICLE I. LICENSING

SECTION 65-3 is amended to increase the fee for a plenary retail consumption license from \$720 to \$864 and to increase the fee for a club license from \$120 to \$144.

SECTION 65-5 is amended to change 18 years to 21 years. This change is made in §§ 65-6, 65-7, 65-8, 65-9 and 65-12.

CHAPTER 70. ANIMALS

SECTION 70-1. Definitions, is amended by revising the following definitions to match the statute (N.J.S.A. 4:19-15.1 et seq.):

KENNEL — Any establishment wherein or whereon the business of boarding or selling dogs or breeding dogs for sale is carried on, except a pet shop.

PET SHOP — Any place of business which is not part of a kennel, wherein animals, including, but not limited to, dogs, cats, birds, fish, reptiles, rabbits, hamsters or gerbils, are kept or displayed chiefly for the purpose of sale to individuals for personal appreciation and companionship rather than for business or research purposes.

POUND — An establishment for the confinement of dogs or other animals seized either under the provisions of this chapter or otherwise.

SHELTER — Any establishment where dogs or other animals are received, housed and distributed.

SECTION 70-6 is amended to read as follows:

§ 70-6. PERSONAL ASSISTANT DOGS

Dogs used as guides for blind persons and commonly known as "Seeing-eye" dogs, dogs used to assist handicapped persons and commonly known as "service dogs," or dogs used to assist deaf persons and commonly known as "hearing ear" dogs shall be licensed and registered as other dogs hereinabove provided for, except that the owner or keeper of such dog shall not be required to pay any fee therefor.

SECTION 70-8 is amended as follows:

The fee for issuance of a Class III dog or cat license and each renewal thereof shall be set by resolution of the Borough as authorized by ordinance. Application made after January 31 will be subject to a late penalty fee.

SECTION 70-23B is amended to add a fee of \$400 for licensing of a vicious dog.

CHAPTER 95. CONSTRUCTION CODES, UNIFORM

SECTION 95-2 is amended by deleting the existing fees and replacing them with reference to the state fee schedule so that the section reads as follows:

§ 95-2. FEE SCHEDULE

The State Building Permit Fee Schedule, for other than one- and two-family construction, as promulgated by the Department of Community Affairs, and as amended from time to time, shall be applicable in the Borough of Medford Lakes.

SECTION 95-4, the first sentence thereof, is amended as follows:

In order to provide for the training, certification, and technical support programs required by the Uniform Construction Code Act and the Regulations, the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee of \$0.0006 per cubic foot of volume of new construction. as provided in the State Building Permit Fee Schedule.

CHAPTER 117. FIRE INSURANCE CLAIMS

SECTION 117-5 is added to read as follows:

§ 117-5. CONDITIONS FOR PAYMENT

A. The payment to a claimant by any fire insurance company authorized to issue fire insurance policies in this state of any claim in excess of \$2,500 for fire damages on any real property located within the Borough of Medford Lakes is hereby prohibited until:

(1) Such time as all taxes and assessments or charges due and payable appearing on an official certificate of search for Borough liens pursuant to N.J.S.A. 54:5-12 dated subsequent to the fire shall have been paid either by the owner of such real property or by the insurance company pursuant to the provisions of this chapter; or

(2) The Borough submits to the insurance company a certified copy of a resolution adopted pursuant to the provisions of § 104-5 of this chapter.

(3) In addition, prior to payment, the insured is required to submit an official certificate executed by the Borough of Medford Lakes that demolition is not required or the costs of demolition have been paid.

B. If the demolition has not yet occurred on the date of receipt by the Borough of a request for execution of the certificate required by this section, the insured shall provide on that certificate an estimate of the anticipated costs of demolition. The insurer on notice to the insured shall then pay the anticipated costs of demolition to the Borough which shall hold the funds in an interest-bearing escrow account until the demolition occurs or the actual costs of demolition are determined and paid.

CHAPTER 138. HISTORIC PRESERVATION

ORIGINAL SECTION 18, PERMITTED USES AND BULK REQUIREMENTS, is deleted.

CHAPTER 145. LAND DEVELOPMENT

SECTION 145-4A(1)(A) is amended to add “or the Mayor's designee in the absence of the Mayor.”

SECTION 145-12. DEFINITIONS

The definition of “family” is amended to read as follows:

“One or more persons occupying a dwelling unit as a single nonprofit housekeeping unit, who are living together as a bona fide, stable and committed living unit, being a traditional family unit or the functional equivalent thereof, exhibiting the generic character of a traditional family.”

SECTION 145-40 is amended to change the word “existing” in the phrase “existing zoning district” in Subsections B, C and D to “underlying zoning district.”

CHAPTER 181. PROPERTY MAINTENANCE

ARTICLE II, PROPERTY MAINTENANCE CODE

SECTION 181-8 is amended to add the year 2000 before “International Property Maintenance Code.”

SECTION 181-9A is amended to add “Borough of Medford Lakes.”

CHAPTER 190. SEWERS

ARTICLE II, SEWER CONNECTIONS

SECTION 190-5 is amended to change “Board of Health” to “Division of Health.” This change is made throughout the chapter where references to the Board of Health appear. The ordinance constituting Article II of this chapter was formerly an ordinance adopted by the Board of Health.

ARTICLE III. RATES AND CHARGES

SECTION 190-20 is amended as follows:

The sewerage system of the Borough of Medford Lakes shall hereafter be known collectively and designated as the "Medford Lakes Sewerage Department" and shall be governed and managed by the Borough Council and the Borough Manager of the Borough of Medford Lakes as prescribed by law.

SECTION 190-22 is amended as follows:

Senior citizens and permanently and totally disabled persons who have been determined to be eligible for a deduction against taxes assessed against real property pursuant to N.J.S.A. 54:4-8.40 et seq. shall receive an annual discount of 10% discount on their residential sewer bills (Schedule A) for 1992, and thence annually thereafter.

SECTION 190-26F(4) is amended as follows:

All sump pump and other drainage piping shall be directed such that it shall not adversely affect Medford Lakes Colony Club property, nor any streams or lakes. Property owners are encouraged to Property owners shall discharge water such that it shall percolate into soil and not run directly into lakes, streams or public streets or trails.

CHAPTER 217. TREE AND SHRUB REMOVAL

SECTION 217-6C is amended as follows:

The fee for a tree removal permit shall be established by administrative regulation promulgated by the Borough Manager of the Borough of Medford Lakes. \$15.

VOTE TO APPROVE ORDINANCE 520 ON FIRST READING

Ayes: Wasson, Casey, Woodend

Nays: None

Ordinance 520 is approved on First Reading

RESOLUTIONS

Councilman Casey introduced Resolution 77-06, seconded by Councilman Woodend.

RESOLUTION 77-06

A RESOLUTION AUTHORIZING THE RENEWAL OF A LIQUOR LICENSE TO P.J. WHELIHANS BODY HERE

WHEREAS, Medford Lakes Enterprises, dba P.J. Whelihan’s has duly complied with the requirements of the State law relative to the renewal of a Retail Liquor License; and

WHEREAS, the Chief of Police has advised Council that following his investigation, there have been no problems associated with the retail license; and

WHEREAS, said Medford Lakes Enterprises, dba P.J. Whelihan's is known by the Mayor and Council to be a fit and competent party to receive a License;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, New Jersey that upon payment by the Medford Lakes Enterprises, dba P.J. Whelihan's to the Chief Finance Officer of the fee provided by Ordinance, the Borough Clerk is hereby authorized and directed to issue and deliver unto said Medford Lakes Enterprises, dba P.J. Whelihan's a license #0321-33-001-002. The license to be named therein is Medford Lakes Enterprises, dba P.J. Whelihan's. The location of the Licensee's premises is Medford Lakes Enterprises, dba P.J. Whelihan's, Stokes Road, Medford Lakes, New Jersey. The License shall be effective July 1, 2006. Also, the license shall run until June 30, 2007 unless revoked prior thereto for cause.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 77-06

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 77-06 is approved

Mayor Wasson introduced resolution 78-06, seconded by Councilman Casey.

RESOLUTION 78-06

A RESOLUTION AUTHORIZING THE RENEWAL OF A LIQUOR LICENSE TO MEDFORD LAKES COUNTRY CLUB

WHEREAS, Medford Lakes Country Club has duly complied with the requirements of the State law relative to the renewal of a Retail Liquor License; and

WHEREAS, the Chief of Police has advised Council that following his investigation, there have been no problems associated with the retail license; and

WHEREAS, said Medford Lakes Country Club is known by the Mayor and Council to be a fit and competent party to receive a License;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, New Jersey that upon payment by the Medford Lakes Country Club to the Chief Finance Officer of the fee provided by Ordinance, the Borough Clerk is hereby authorized and directed to issue and deliver unto said Medford Lakes Country Club license #321-31-002-002. The license to be named therein is Medford Lakes Country Club. The location of the Licensee's premises is Medford Lakes Country Club, 70 Oak Drive, Medford Lakes, New Jersey. The License shall be effective July 1, 2006. Also, the license shall run until June 30, 2007 unless revoked prior thereto for cause.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 78-06

Ayes: Wasson, Woodend

Nays: None

Abstain: Casey

Resolution 78-06 is approved

Councilman Woodend introduced Resolution 79-06, seconded by Councilman Casey.

RESOLUTION 79-06

A RESOLUTION AMENDING THE MEDFORD LAKES FIRE DEPARTMENT MEMBERSHIP REQUIREMENTS AS DEFINED IN OPERATING GUIDELINE NUMBER 101.01.

WHEREAS, the Medford Lakes Fire Department and the Medford Lakes Fire Company have established recognized standards and practices for governing their activities; and

WHEREAS, any amendments to the department by-laws shall be submitted for approval of Borough Council as described in Ordinance No. 120; and

WHEREAS, the Membership Committee of the Medford Lakes Fire Department and the Medford Lakes Fire Company desire to amend the membership requirements to include a reasonable response distance;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, New Jersey that the following amendment to the Fire Department membership requirements is approved:

1. All members of the Medford Lakes Fire Department shall either work or have primary residency at an address within a ten- (10) minute travel time from applicant’s address to Station 371. The Membership Committee will use “Mapquest” or other similar mapping software to ascertain the response distance. All distance calculations will be based on the most direct route available and following all traffic regulations.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 79-06

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 79-06 is approved

Councilman Casey introduced Resolution 80-06, seconded by Councilman Woodend.

RESOLUTION 80-06

A RESOLUTION AUTHORIZING A REFUND OF A TAX PAYMENT FOR BLOCK 30096, LOT 3377

WHEREAS, the Medford Lakes tax department received a tax payment for a property located in Midland Park Borough; and

WHEREAS, the payment was processed in error and applied to Block #30096, Lot #3377; and

WHEREAS, Buddy Properties, LLC, 323 Godwin Avenue, Midland Park, NJ, 07432 is deserving of a refund in the amount of \$2,575.00.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, New Jersey that the Tax Collector is authorized to issue a refund check in the amount of \$2,575.00 made payable to Buddy Properties, LLC, 323 Godwin Avenue, Midland Park, NJ 07432.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 80-06

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 80-06 is approved

Councilman Casey introduced Resolution 81-06, seconded b Mayor Wasson.

RESOLUTION 81-06

A RESOLUTION APPROVING CORRECTIVE ACTION PLAN IN CONJUNCTION WITH THE 2005 AUDIT RECOMMENDATIONS AND COMMENTS

WHEREAS, the Chief Financial Officer has submitted her recommended Corrective Action Plan relative to the 2005 Municipal Audit; and

WHEREAS, state statutes require the adoption of a corrective action plan within 60 days of the receipt of the municipal audit or by June 12, 2006; and

WHEREAS, it is the desire of the Governing Body of the Borough of Medford Lakes to approve such Corrective Action Plan;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Medford Lakes, Burlington County, NJ, that the attached corrective action plan as prepared by the Chief Financial Officer is hereby approved; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution and the corrective action plan be forwarded to the Division of Local Government Services, Bureau of Financial Regulation and Assistance, PO Box 803, Trenton, NJ, 08625.

PUBLIC COMMENT: None

VOTE TO APPROVE RESOLUTION 81-06

Ayes: Wasson, Casey, Woodend

Nays: None

Resolution 81-06 is approved

OLD BUSINESS

CLEAN COMMUNITIES DAY - Manager Knight thanked Deputy Clerk McIntosh for a successful Clean Communities Day, at which residents could discard items and hazardous materials.

REAR-LOADER TRASH TRUCK - Council discussed the need for a new trash truck. The one in use now is 25 years old and is rusted through in the bed. It passed inspection this time, but will probably not pass again. Manager Knight assured Council that a new truck is needed to continue trash pickup.

Councilman Casey made a motion, seconded by Mayor Wasson, to authorize Manager Knight to go out for bids for a used 25-yard rear-load refuse packer.

RESOLUTION 82-06

A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO SOLICIT BIDS FOR A USED REAR-LOADER GARBAGE TRUCK

WHEREAS, the Borough Council has determined that the Medford Lakes Public Works Department requires the use of a Rear-loader Garbage Truck to maintain the Garbage Collection Program;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, New Jersey that the Borough Manager is authorized to solicit bids for the purchase of a Used Rear-Loader Garbage Truck.

PUBLIC COMMENT: None

VOTE TO APPROVE MOTION

Ayes: Wasson, Casey, Woodend

Nays: None

Motion is approved

OAKS HALL – Manager Knight is in the process of re-bidding for the footings and foundation. Council had investigated the possibility of using geo-thermal sources for the building.

Council directed Mr. Knight to place an advertisement in the Burlington County Times for a “generic” construction superintendent with benefits and a negotiable salary.

BULK TRASH PROBLEM – Mr. Knight received the reports of large trash pickup for the previous two years from DPW Superintendent McCorrison.

Council directed Manager Knight to clarify for Mr. McCorrison the parameters of large trash he is required or not required to pick up.

MEMORIAL DAY PARADE – Joe Aromando, 285 Shingowack Trail, suggested the memorial be moved from its place in the current municipal parking lot to the Todd Island in front of the Cathedral of the Woods.

NEW BUSINESS

TRADING POST WAY – Borough Planner Joe Augustyn attended the meeting to discuss plans for Trading Post Way. The Borough previously received a DOT “Safe Streets to School” grant in the amount of \$120,000, to be used for crosswalks, curbs, or anything relating to pedestrian safety. Mr. Augustyn presented topographical layouts from the Evelyn-Shourds Company. Council discussed several possibilities for using the grant money.

PUBLIC COMMENT: Joe Aromando reminded Council that the residents of Cochise Circle worked with employees of the DPW to install and maintain an island at the intersection with Dixontown Road. Mr. Aromando suggested the same procedure be used to remedy the problems at the intersection of Trading Post Way and Stokes Road.

Council directed Mr. Augustyn to investigate using the funds to improve the walkway and create a barrier along Ballinger Lake on Stokes Road from Trading Post Way to the Tabernacle Road intersection.

Council asked Mr. Augustyn to contact the Burlington County Highway Department to determine if the intersection of Lenape/Stokes/Tabernacle Roads could be re-configured for pedestrian and bicyclist safety.

CODE ENFORCEMENT - Councilman Woodend suggested creating an NCR form to be used by the zoning officer when he receives a complaint. The form could have a checklist of several violations and used in the nature of a warning when sent to a resident. Councilman Woodend stressed the need for better code enforcement. Mayor Wasson will work to create such a checklist.

MEDFORD PINES LAKE – Solicitor Lange discussed the emptying of Medford Pines Lake, which adjoins Stokes Road in the Borough and is used as a drafting point.

COUNCIL RESTRUCTURE – Saturday, July 1, 2006, at noon is the public meeting to restructure Council. Councilman-Elect Paul Weiss will be sworn in and a new mayor will be named.

CORRESPONDENCE

The Colony will memorialize the lakes dredging on Friday, May 26, 2006, at 8:30am, with a photo session. Mayor and Council are invited.

REPORTS

There were no additional reports for discussion.

PAYMENT OF BILLS

Mayor Wasson made a motion, seconded by Councilman Casey, to pay the bills on the Bill List.

VOTE TO PAY BILLS

Ayes: Wasson, Casey, Woodend

Nays: None

Bill List is approved for payment

ADJOURNMENT

Mayor Wasson made a motion to adjourn the meeting. The meeting was adjourned.

Respectfully submitted,

Richard Knight
Borough Manager