

**BOROUGH OF MEDFORD LAKES  
REGULAR COUNCIL MEETING  
JANUARY 10, 2008**

The Regular Meeting of the Borough Council of the Borough of Medford Lakes, New Jersey, was held on the above date in the Denby Annex of the Medford Lakes Colony beginning at 7:30pm. Following the Pledge of Allegiance, Mayor Casey read the Statement of Compliance with the Open Public Meetings Act. This is to announce that adequate notice in the form of Notice of Meetings was (1) posted on the Administration Building bulletin board, (2) mailed to The Central Record, Medford, NJ, (3) mailed to the Burlington County Times, Willingboro, NJ, (4) mailed to the Courier Post, Cherry Hill, NJ, and (5) filed with the Municipal Clerk. Advance written notice of this meeting was mailed to all persons who requested such notice according to the Clerk of the Municipality.

In attendance were Mayor Casey, Councilman Weiss, and Councilman Woodend. Also present were Clerk Keizer, Interim Manager McIntosh, Chief Martine, Wayne Simpson and Richard Alaimo of Alaimo Engineering.

Council and the public observed a moment of silence to honor those service men and women currently in harm's way overseas and at home.

**APPROVAL OF MINUTES**

Mayor Casey made a motion, seconded by Councilman Weiss, to approve the minutes of the December 11, 2007 Executive Session Minutes

VOTE TO APPROVE MINUTES FOR DECEMBER 11, 2007

Ayes: Casey, Weiss, Woodend

Nays: None

Minutes are approved

Mayor Casey made a motion, seconded by Councilman Weiss, to approve the minutes of the December 20, 2007 Executive Session Minutes

VOTE TO APPROVE MINUTES FOR DECEMBER 20, 2007

Ayes: Casey, Weiss, Woodend

Nays: None

Minutes are approved

**WORKSHOP PORTION OF THE REGULAR COUNCIL MEETING**

**REPORTS**

**MANAGER'S REPORT**

Mr. McIntosh was contacted by Kent Hardwick, who voiced concern about the safety of kids playing on the spillway at the Lower Aetna dam. Mr. Simpson advised Council that DPW Superintendent McCorriston could fabricate a grating material to make a fall from the spillway less dangerous.

The staining at Oaks Hall is under way; Mr. McIntosh expects it to be completed next week, barring inclement weather. There do not appear to be any more leaks.

The County bridge on Tabernacle Road continues to be a problem. Approximately two inches of asphalt was put on over the wooden base of the bridge; the bolt heads are exposed again. Mr. McIntosh sent a letter to Marty Livingston at the Burlington County Highway Department in December; to date he has not received a reply.

The demolition of the DPW building, between the garage bays and the fire house is complete. All debris is either gone or in a dumpster, which will be removed before payment is remitted. The next step is to seal up the now exposed concrete walls.

Previously, Council had asked for information concerning costs for determining water quality of the effluent being discharged from the sewer plant. The figures are not available at this time.

Council discussed the cost of the proposed Ballinger walkway, especially as compared to the grant amount. Mr. Simpson believes the project will come in under the funds available. Engineering fees are outside the grant. Council discussed costs and fees.

SOLICITOR'S REPORT

Mr. Lange was unable to attend the meeting due to a conflict. He submitted his written report to Council.

**DISCUSSION OF PENDING RESOLUTIONS**

Council discussed each resolution on the agenda, adding clarification and changes as needed. They agreed several resolutions should be removed from the "Consent Agenda" list for individual discussion. Resolutions 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 20, 21, 22, 23, and 26 will remain as part of the Consent Agenda. Council had no comments on these "housekeeping" resolutions.

1-08 Solicitor Lange will be unable to attend seven of the regularly scheduled Council meetings. However, the meeting schedule will proceed as printed.

17-08 Interim Manager McIntosh asked that this be approved first; it is the temporary budget and allows for all the other expenditures. Under State law, Medford Lakes can budget 26.25% of 2007's budget for first quarter use while completing the 2008 budget.

The remaining resolutions will be individually moved and approved.

14-08 Councilman Weiss asked that Alaimo and Borough officials "stay on top of fees" generated by the engineering firm.

15-08, 18-08, 19-08 All three resolutions for positions whose appointees were previously entered into the Public Employees Retirement System. The State is removing all these appointees from the pension system; employees must now be enrolled in a "defined contribution plan."

Council offered no comment for the remaining resolutions.

**NEW BUSINESS**

Mr. McIntosh met with Wayne Simpson and Public Works Superintendent McCorriston concerning the Kawasea Dam. They agreed the repairs could be made "in house."

The Borough received another Department of Transportation grant in the amount of \$150,000, to be used for drainage and repairs for a house on Hiawatha Trail and one on Tontonava Trail. Alaimo will provide estimates for the cost of the work.

Mr. McIntosh received a proposal from ERI for bid specs for the site work for Oaks Hall, which included grading, paving, and landscaping. This item will be on the agenda for the next Regular Council Meeting.

**PUBLIC COMMENT**

Joe Aromando, 285 Shingowack Trail, had several points to discuss with Council, including the lights on Upper Aetna dam shining too brightly, the bridge on Tabernacle Road not being finished correctly, the Borough's fence across from PJ Whelihans being in disrepair and a liability, the failure of Mr. Easi to demolish the buildings on his property, the lack of enforcement by the code official, and his displeasure with the new Council meeting format.

Council directed Mr. McIntosh to follow up with Code Official Dave Crane about a wall on Borough property on Lenape Trail at Wagush Trail.

Council also directed Mr. McIntosh to have Mr. Crane canvas the Borough for signs posted within ten feet of the roadway, which would constitute a violation of ordinance.

Bob Hanold, 45 Natchez Trail, asked about the search for a new Borough manager. Council finished their second round of interviews prior to this Council meeting.

Mr. Hanold also expressed concern about homeowners and contractors who put wood and building supplies out for trash pickup, and who dump this type of unwanted item on Saturday at the large trash collection. Medford has stopped taking any wood materials, which could mean more illegal dumping in Medford Lakes.

Council directed Mr. McIntosh to discuss illegal dumping activity with DPW Superintendent McCorrison and possible ways to secure the site.

Robert Hahn, Hiawatha Trail, is one of the residents whose home has a flooding problem and will be re-mediated with DOT grant money. He had questions concerning the funds, which Council was able to answer.

Dick Thurber, 198 Chippewa Trail, advised there is a soft spot in the macadam where Beach Drive meets Chippewa Trail at the stop sign.

Council directed Mr. McIntosh to investigate repairs to the spot and determine if there is a maintenance bond.

**BUSINESS PORTION OF THE REGULAR MEETING**

**RESOLUTIONS**

Mayor Casey introduced Resolution 17-08, seconded by Councilman Weiss.

**RESOLUTION 17-08**

**A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A TEMPORARY BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-19 requires the governing body to make appropriations to provide for the period between January 1, 2008 and the adoption of the Budget; and

**WHEREAS**, the total appropriation shall not exceed 26.25 % of the total of the appropriations for the preceding fiscal year, less the appropriations for interest and debt redemption charges capital improvement fund and public assistance. Amount allowable for the Current Fund is \$1,194,179.90 and the amount for the Wastewater Utility Operating Fund is \$287,181.04;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Medford Lakes, County of Burlington, and State of New Jersey, that the following appropriation constitutes the 2008 Temporary Budget for the Borough of Medford Lakes:

<b><u>APPROPRIATION</u></b>	<b><u>AMOUNT</u></b>
<b>ADMINISTRATION &amp; EXECUTIVE</b>	
Salaries & Wages .....	\$ 15,000.00
Other Expenses.....	6,500.00
<b>MAYOR &amp; COUNCIL</b>	
Salaries and Wages .....	1,300.00
Other Expenses ..	175.00
<b>CLERK</b>	
Salaries and Wages .....	2,500.00
Other Expenses ..	5,000.00
<b>FINANCE ADMINISTRATION</b>	
Salaries and Wages .....	19,000.00
Other Expenses.....	1,200.00
<b>AUDIT</b>	
Other Expenses.....	5,500.00
<b>DATA PROCESSING</b>	
Other Expenses.....	8,000.00
<b>COLLECTION OF TAXES</b>	
Salaries and Expenses .....	3,125.00
Other Expenses.....	1,000.00
<b>ASSESSMENT OF TAXES</b>	
Salaries and Wages .....	4,500.00
Other Expenses.....	750.00

**LEGAL SERVICES**

Salaries and Wages .....	7,000.00
Other Expenses .....	2,000.00

**ENGINEERING SERVICES**

Other Expenses .....	4,000.00
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**HISTORIC**

Salaries and Wages .....	750.00
Other Expense .....	125.00

**PLANNING BOARD**

Salaries and Wages .....	1,400.00
Other Expenses .....	1,625.00

<b>UNEMPLOYMENT</b> .....	1,000.00
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<b>SURETY BONDS</b> .....	3,100.00
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**POLICE**

Salaries and Wages .....	195,000.00
Other Expenses .....	10,500.00

**OEM**

Salaries and Wages .....	1,625.00
Other Expenses .....	200.00

<b>CONTRIBUTION TO FIRST AID ORGANIZATION</b> .....	3,750.00
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**FIRE**

Other Expenses .....	13,850.00
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**FIRE OFFICIAL**

Salaries and Wages .....	3,240.00
Other Expenses .....	550.00

**PROSECUTOR**

Salaries and Wages .....	1,525.00
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**STREETS AND ROADS**

Salaries and Wages .....	100,000.00
Other Expenses .....	15,000.00

**SOLID WASTE**

Salaries and Wages .....	18,000.00
Other Expenses .....	14,000.00

**BUILDINGS**

Other Expenses .....	5,000.00
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**VEHICLE**

Other Expenses .....	15,000.00
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**ENVIRONMENTAL**

Salaries and Wages .....	950.00
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<b>ELECTRICITY</b> .....	5,000.00
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<b>STREET LIGHTS</b> .....	2,250.00
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<b>TELEPHONE</b> .....	4,000.00
<b>NATURAL GAS</b> .....	4,000.00
<b>GASOLINE</b> .....	15,000.00
<b>PRINTING</b> .....	1,300.00
<b>LANDFILL</b> .....	37,200.00
<b>CONSTRUCTION CODE OFFICIAL</b>	
Salaries and Wages .....	10,000.00
Other Expenses .....	2,600.00
<b>ZONING CODE ENFORCEMENT</b>	
Salaries and Wages .....	2,000.00
Other Expenses .....	100.00
<b>CONTINGENT</b> .....	0.00
<b>OASI</b> .....	34,000.00
<b>EMP PENSION</b> .....	750.00
<b>MUNICIPAL COURT</b>	
Salaries and Wages .....	7,750.00
Other Expenses .....	1,425.00
<b>PUBLIC DEFENDER</b>	
Salaries and Wages .....	725.00
<b>LIABILITY INSURANCE</b> .....	93,000.00
<b>INSURANCE</b>	
Group Insurance for Employees .....	95,000.00
<b>PFRS</b> .....	106,753.00
<b>PERS</b> .....	58,170.00
<b>BOND PRINCIPAL</b> .....	0.00
<b>BOND INTEREST</b> .....	0.00
<b>BAN PAYMENT</b> .....	0.00
<b>TOTAL</b>	<b>\$ 983,763.00</b>
<b>WASTEWATER UTILITY</b>	
Salaries and Wages .....	\$ 81,375.00
Other Expenses .....	100,000.00
Capital Fund .....	0.00
Bond Principal .....	0.00
Bond Interest .....	0.00
OASI .....	8,400.00
Unemployment Compensation .....	500.00
<b>TOTAL</b>	<b>\$ 190,275.00</b>

**VOTE TO APPROVE RESOLUTION 17-08**

Ayes: Casey, Weiss, Woodend  
Nays: None  
Resolution 17-08 is approved

Mayor Casey introduced Resolution 1-08, seconded by Councilman Weiss.

**RESOLUTION 1-08**

**A RESOLUTION ESTABLISHMENT OF SCHEDULE OF REGULAR MEETINGS FOR THE YEAR 2008**

**WHEREAS**, the Open Public Meeting Law, effective January 19, 1976, provides for the compilation and dissemination of a schedule of regular meetings for public bodies;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, New Jersey that the following be and is hereby a compilation of Regular Meetings\* to be held by this Council during the year. In compliance with the Open Public Meetings Law PL 1975 C. 23,1, the Borough Council of the Borough of Medford Lakes disseminates the following Annual Notice of the schedule of meetings to be held during the calendar year 2008. All meetings (unless noticed) will commence at 7:30 PM prevailing time, in Denby Annex, Vaughn Hall, 79 Tecumseh Trail, Medford Lakes, NJ 08055 on the following dates:

**MEETING ONE**

JANUARY 10, 2008  
FEBRUARY 14, 2008  
MARCH 13, 2008  
APRIL 10, 2008  
MAY 08, 2008  
JUNE 05, 2008  
JULY 01, 2008\*\*  
JULY 17, 2008  
AUGUST 14, 2008  
SEPTEMBER 11, 2008  
OCTOBER 09, 2008  
NOVEMBER 06, 2008  
DECEMBER 04, 2008

**MEETING TWO**

JANUARY 31, 2008  
FEBRUARY 28, 2008  
MARCH 27, 2008  
APRIL 24, 2008  
MAY 22, 2008  
JUNE 18, 2008  
*(REORGANIZATION MEETING)*  
JULY 31, 2008  
AUGUST 28, 2008  
SEPTEMBER 25, 2008  
OCTOBER 23, 2008  
NOVEMBER 20, 2008  
DECEMBER 18, 2008

\* Unless otherwise specified, official action may be taken at these meetings.

\*\* This meeting will start at 12:00pm (Noon)

**VOTE TO APPROVE RESOLUTION 1-08**

Ayes: Casey, Weiss, Woodend  
Nays: None  
Resolution 1-08 is approved

**CONSENT AGENDA RESOLUTIONS**

“Consent Agenda” items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported with a Certification of Availability of Funds from the Chief Financial Officer; and item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

Mayor Casey introduced Resolution 2-08, seconded by Councilman Woodend.

**RESOLUTION 2-08**

**A RESOLUTION NAMING OFFICIAL DEPOSITORIES FOR THE BOROUGH OF MEDFORD LAKES FOR THE YEAR 2008**

**WHEREAS**, NJSA 40A: 5-14 mandates that the Governing Body of a Municipal Corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the State and organized under laws of the United States;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, New Jersey, that any financial institution or bank that is licensed to do business in the State of New Jersey and is covered by the Government Unit Deposit Protection Act, and the New Jersey Cash Management Fund, be and are hereby designated as official depositories for Borough funds. Prior to the deposit of any Municipal funds in the above mentioned depositories said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered.

VOTE TO APPROVE RESOLUTION 2-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 2-08 is approved

Mayor Casey introduced Resolution 3-08, seconded by Councilman Woodend.

**RESOLUTION 3-08**

**A RESOLUTION AUTHORIZATION OF NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES**

**WHEREAS**, it is required to designate newspapers for publication of Legal Notices;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, New Jersey that The Central Record, Medford, NJ published weekly, The Burlington County Times, Willingboro, NJ, published daily and the **Courier-Post**, Cherry Hill, NJ, published daily, be authorized as official newspapers for the publication of legal notices of the Borough: it being the intent of this resolution with respect to any Legal Notice that such may be published in either newspaper.

VOTE TO APPROVE RESOLUTION 3-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 3-08 is approved

Mayor Casey introduced Resolution 5-08, seconded by Councilman Woodend.

**RESOLUTION 5-08**

**A RESOLUTION AUTHORIZING THE RE-ESTABLISHMENT OF A PETTY CASH FUND**

**WHEREAS**, N.J.S.A.40A: 5-21 authorizes the establishment of a petty cash fund for the Clerk's Office of the Borough of Medford Lakes; and

**WHEREAS**, said petty cash fund was established by resolution dated June 8, 1972 by the Borough Council of the Borough of Medford Lakes; and

**WHEREAS**, it is the desire of the Borough Council that said fund be continued under direction of the Clerk;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, New Jersey, that:

1. during the year 2008 Mark J. McIntosh, Deputy Clerk be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$200.00 pursuant to the provisions of N.J.S.A 40A: 5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses; and
2. Mark J. McIntosh, Deputy Clerk, having custody of the Fund be bonded in an amount not less than \$1,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

VOTE TO APPROVE RESOLUTION 5-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 5-08 is approved

Mayor Casey introduced Resolution 6-08, seconded by Councilman Woodend.

**RESOLUTION 6-08**

**A RESOLUTION ESTABLISHING A GRACE PERIOD FOR PAYMENT OF SEWER SERVICES AND SETTING THE RATE OF INTEREST ON DELINQUENT SEWER SERVICES FOR THE YEAR 2008**

**WHEREAS**, the Borough of Medford Lakes has determined that it is desirable for taxpayer to be permitted a grace period for the payment of sewer services; and

**WHEREAS**, NJSA 40:14A-21 provides that the Governing Body may establish a grace period and fix the rate of interest to be charged;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, County of Burlington, and State of New Jersey that no interest shall be charged on sewer services which are paid within ten (10) days of the date on which they become due, but interest shall be paid from the date due on all sewer services which are paid more than ten (10) days after they become due; and

**BE IT FURTHER RESOLVED** that the rate of interest on delinquent sewer services shall be eighteen percent (18%) per annum for the year 2008; and

**BE IT FURTHER RESOLVED** that an additional penalty of six percent (6%) of the amount of the delinquency in excess of \$10,000.000 including taxes, assessments and sewer charges be charged to a taxpayer who fails to pay the delinquency prior to the end of the fiscal year.

VOTE TO APPROVE RESOLUTION 6-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 6-08 is approved

Mayor Casey introduced Resolution 7-08, seconded by Councilman Woodend.

**RESOLUTION 7-08**

**A RESOLUTION ESTABLISHING A GRACE PERIOD FOR PAYMENT OF TAXES AND SETTING THE RATE OF INTEREST ON DELINQUENT TAXES FOR THE YEAR 2008**

**WHEREAS**, the Borough of Medford Lakes has determined that it is desirable for taxpayer to be permitted a grace period for the payment of taxes; and

**WHEREAS**, R.S. 54:4-67 provides that the governing body may establish a grace period and fix the rate of interest to be charged;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, County of Burlington, and State of New Jersey that no interest shall be charged on taxes which are paid within ten (10) days of the date on which they become due, but interest shall be paid from the date due on all taxes which are paid more than ten (10) days after they become due; and

**BE IT FURTHER RESOLVED** that the rate of interest on delinquent taxes and delinquent assessments shall be eight percent (8%) per annum for the year 2008 except when the total delinquency exceeds \$1,500.00, the interest rate shall be eighteen percent (18%) per annum on the portion in excess of \$1,500.00 and shall remain at eighteen percent (18%) (even if the amount is below \$1,500.00) until the account becomes current; and

**BE IT FURTHER RESOLVED** that an additional penalty of six percent (6%) of the amount of the delinquency in excess of \$10,000.000 including taxes, assessments and sewer charges be charged to a taxpayer who fails to pay the delinquency prior to the end of the fiscal year.

VOTE TO APPROVE RESOLUTION 7-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 7-08 is approved

Mayor Casey introduced Resolution 8-08, seconded by Councilman Woodend.

**RESOLUTION 8-08**

**A RESOLUTION AUTHORIZING THE ASSESSOR TO EXECUTE STIPULATIONS OF SETTLEMENT AND FILE ASSESSOR APPEALS**

**WHEREAS**, Statutory provision is made for the review and correction of errors prior to certification of an assessment list; and

**WHEREAS**, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

**WHEREAS**, changes in property ownership at times necessitates adjustment to the Veteran and/or Senior Citizens deductions allowed on the assessment list; and

**WHEREAS**, responsibility for maintenance and correction of the assessment list rests with the local assessor subject to laws and regulations;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Medford Lakes Council, County of Burlington, and State of New Jersey that the assessor, fulfilling the duties and requirements of his office, be authorized to file with the Burlington County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of the Borough of Medford Lakes; and

**BE IT FURTHER RESOLVED** that the assessor is hereby authorized to execute stipulations of settlement on behalf of the Municipality; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution accompany any appeal filed by the assessor with the Burlington County Board of Taxation.

**VOTE TO APPROVE RESOLUTION 8-08**

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 8-08 is approved

Mayor Casey introduced Resolution 9-08, seconded by Councilman Woodend.

**RESOLUTION 9-08**

**A RESOLUTION APPROVING PERMANENT DEBT SERVICE FOR THE YEAR 2008**

**WHEREAS**, NJSA40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than the last ten days of the preceding fiscal year; and

**WHEREAS**, the date of this resolution is subsequent to that date; and

**WHEREAS**, principal and interest will be due on various dates from January 1, 2008 to March 31, 2008, inclusive, on sundry bonds issued and outstanding;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, in the County of Burlington, that the following appropriation be made to cover the period from January 1, 2008, to March 31, 2008:

**DEBT SERVICE – Current Fund:**

Interest on bonds – due 2/15/08 \$40,000.00; and

**DEBT SERVICE – Waste Water:**

Interest on Bonds – due 1/2/08 \$40,000.00; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution is forwarded to the Division of Local Government Services with a copy to the Chief Financial Officer.

VOTE TO APPROVE RESOLUTION 9-08

Ayes: Casey, Weiss, Woodend  
Nays: None  
Resolution 9-08 is approved

Mayor Casey introduced Resolution 10-08, seconded by Councilman Woodend.

**RESOLUTION 10-08**  
**A RESOLUTION AUTHORIZING SIGNATURES ON BOROUGH ACCOUNTS**

**WHEREAS**, it is the desire of the Borough Council of the Borough of Medford Lakes to designate certain Borough Officials as signatories for Borough Bank Accounts;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, New Jersey that the following Borough Officials are hereby authorized to sign checks or withdrawal slips:

1. the following bank accounts of the Borough of Medford Lakes shall require two (2) signatures as followings: First Signature shall be that of the Mayor. In the absence of the Mayor, a Borough Councilperson shall sign. Second signature shall be that of the Chief Financial Officer. In the absence of the Chief Financial Officer, the Borough Clerk shall sign. In the absence of the Chief Financial Officer and the Borough Clerk, the deputy Borough Clerk shall sign; and

Accounts: Current Fund, General Capital Fund, Waste Water, Waste Water Capital, Police Body Armor, Environmental, Street Opening, Planning and Zoning, Animal Control, Municipal Alliance, Flood Relief, Public Defender, Unemployment, Special Law Enforcement; and

2. the Payroll account of the Borough of Medford Lakes, shall require the signature of the Chief Financial Officer. In the absence of the Chief Financial Officer, the Mayor, Borough Clerk, or Deputy Borough Clerk shall sign; and
3. the Municipal Court Account and Municipal Court Bail Account of the Borough of Medford Lakes, shall require the signature of the Court Administrator. In the absence of the Court Administrator, the Deputy Court Administrator or Municipal Court Judge shall sign; and
4. any Bank Account not listed in this resolution shall require the signatures as listed in A above, unless a Resolution of the Governing Body is adopted.

VOTE TO APPROVE RESOLUTION 10-08

Ayes: Casey, Weiss, Woodend  
Nays: None  
Resolution 10-08 is approved

Mayor Casey introduced Resolution 11-08, seconded by Councilman Woodend.

**RESOLUTION 11-08**  
**A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO REFUND OR TO APPLY CREDITS FOR TAXES**

**WHEREAS**, there are taxpayers of the Borough of Medford Lakes who are due to receive refunds without interest for duplicate tax payments; and

**WHEREAS**, there are taxpayers of the Borough of Medford Lakes who are due to receive refunds with five percent (5%) interest resulting from judgements by the Burlington County Board of Taxation pursuant to N.J.S.A. 54:3-27.2;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, County of Burlington, and State of New Jersey, that the Borough of Medford Lakes Tax Collector be and is hereby authorized with the concurrence of the Chief Financial Officer to make such refunds or to apply such credits at their discretion; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Tax Collector and CFO for their records.

VOTE TO APPROVE RESOLUTION 11-08

Ayes: Casey, Weiss, Woodend  
Nays: None  
Resolution 11-08 is approved

Mayor Casey introduced Resolution 20-08, seconded by Councilman Woodend.

**RESOLUTION 20-08  
A RESOLUTION APPOINTING CROSSING GUARDS FOR 2008**

**WHEREAS**, it is the desire of the Borough to utilize crossing guards to assist in the safe movement of our children and other residents as they cross identified Borough crosswalks during School hours; and

**WHEREAS**, the New Jersey State Statute governing crossing guards requires that they be appointed each year; and

**WHEREAS**, it is the desire of the Borough Council to appoint qualified individuals to fill the position of Crossing Guard;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, that the following appointment(s) be made as Crossing Guards:

<u>APPOINTEE</u>	<u>CLASS DESIGNATION</u>	<u>COMMENCEMENT OF TERM</u>	<u>EXPIRATION OF TERM</u>
Diane Albrecht	Crossing Guard	January 1, 2008	December 31, 2008
Irene Bamford	Crossing Guard	January 1, 2008	December 31, 2008
Janet Dwier	Crossing Guard	January 1, 2008	December 31, 2008
Kevin Dwier	Crossing Guard	January 1, 2008	December 31, 2008
Leslie Ferry	Crossing Guard	January 1, 2008	December 31, 2008
Barbara Kinder	Crossing Guard	January 1, 2008	December 31, 2008
Nancy Morgans	Crossing Guard	January 1, 2008	December 31, 2008
Joseph O'Neill	Crossing Guard	January 1, 2008	December 31, 2008
Lou Potter	Crossing Guard	January 1, 2008	December 31, 2008
Kenneth Thompson	Crossing Guard	January 1, 2008	December 31, 2008

VOTE TO APPROVE RESOLUTION 20-08

Ayes: Casey, Weiss, Woodend  
Nays: None  
Resolution 20-08 is approved

Mayor Casey introduced Resolution 21-08, seconded by Councilman Woodend.

**RESOLUTION 21-08**

**A RESOLUTION APPROVING CERTAIN QUALIFIED ACTIVE MEMBERS OF THE FIRE DEPARTMENT APPLICATION FOR MEMBERSHIP INTO THE NEW JERSEY STATE FIREMAN'S ASSOCIATION**

**WHEREAS**, certain qualified members of the Medford Lakes Fire Department are applying for membership in the New Jersey State Fireman's Association; and

**WHEREAS**, the governing body of the Borough of Medford Lakes supports the application of qualified active members within the Fire Department admittance into the NJ State Fireman's Association; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes that the following qualified active member of the Medford Lakes Fire Department is approved to apply for membership in the New Jersey State Fireman's Association:

- |                   |                        |
|-------------------|------------------------|
| Chrisy J. Bellis  | Jackson R. Gelsinger   |
| Michael J. Fadden | Christopher J. Foxhill |
| Richard F. Jones  | Bryan M. Riley         |

VOTE TO APPROVE RESOLUTION 21-08

Ayes: Casey, Weiss, Woodend  
Nays: None  
Resolution 21-08 is approved

Mayor Casey introduced Resolution 22-08, seconded by Councilman Woodend.

**RESOLUTION 22-08**

**A RESOLUTION ADOPTING RULES AND REGULATIONS REGARDING IMPLEMENTATION OF LICENSING FEES**

**WHEREAS**, Ordinance No. 478, as amended, at Section 9, provides that rules and regulations may be imposed by Resolution, implementing licensing fees;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, County of Burlington, and State of New Jersey, that the following fees shall be in effect until further notice:

- DOGS**                    \$8.20 Spayed and Neutered  
                                 \$11.20, if not spayed and neutered.  
                                 \$10.00 Late Charge (to be assessed 30 days after due date)
  
- CATS**                    \$8.20 Spayed and Neutered  
                                 \$11.20, if not spayed and neutered.  
                                 \$10.00 Late Charge ( to be assessed 30 days after due date); and

The late charge shall be due and payable for dogs and cats that are owned prior to January 31, 2008, annually, thirty (30) days after such date. For dogs and cats that are acquired after January 31, 2008, the late charge shall be due and payable thirty (30) days after the licensing is required under Section 6B, C and D.

VOTE TO APPROVE RESOLUTION 22-08

Ayes: Casey, Weiss, Woodend  
Nays: None  
Resolution 22-08 is approved

Mayor Casey introduced Resolution 23-08, seconded by Councilman Woodend.

**RESOLUTION 23-08**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH THE BURLINGTON COUNTY BOARD OF CHOSEN FREEHOLDERS FOR RECYCLING AND SOLID WASTE DISPOSAL SERVICES FOR CALENDAR YEAR 2008**

**WHEREAS**, the Borough Council is in receipt of a contract with the County of Burlington which will provide for participation in the financed solid waste management program administered by the County of Burlington; and

**WHEREAS**, the Borough of Medford Lakes wishes to participate in this program; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Borough of Medford Lakes that the Council hereby authorizes the Mayor and Borough Clerk to execute said contract in order to participate in the Solid Waste management program of Burlington County; and

**BE IT FURTHER RESOLVED THAT** certified copies of said Resolution be forwarded to the County of Burlington and the Public Works Manager

VOTE TO APPROVE RESOLUTION 23-08

Ayes: Casey, Weiss, Woodend  
Nays: None  
Resolution 2308 is approved

Mayor Casey introduced Resolution 26-08, seconded by Councilman Woodend.

**RESOLUTION 26-08**

**A RESOLUTION AUTHORIZING A DATA SHARING AGREEMENT WITH THE COUNTY OF BURLINGTON FOR GEOGRAPHIC INFORMATION SYSTEM DIGITAL FILES**

**WHEREAS**, certain wide array of data and information has been organized by both parties in a digital electronic mapping format for use in projects (hereafter referred to as the "information"); and

**WHEREAS**, the data included in the information can be used in projects involving, but not limited to, land use planning, environmental planning, transportation planning and related activities; and

**WHEREAS**, the parties have determined that the proposed uses of the information are in accordance with each parties respective policy concerning use of the information; and

**WHEREAS**, the parties are willing to release the Information to each other on certain terms and conditions; and

**WHEREAS**, the Borough of Medford Lakes requests data for the purpose of support of GIS implementation;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes that the Manager is authorized to enter into the attached Data Sharing Agreement with the County of Burlington, State of New Jersey.

VOTE TO APPROVE RESOLUTION 26-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 26-08 is approved

**RESOLUTIONS**

Mayor Casey introduced Resolution 4-08, seconded by Councilman Weiss.

**RESOLUTION 4-08**

**A RESOLUTION APPOINTING A DEPUTY MUNICIPAL CLERK**

**WHEREAS**, there exists a need for a Deputy Municipal Clerk in order to serve in the absence of the Municipal Clerk;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, New Jersey as follows:

1. Mark J. McIntosh is hereby appointed Deputy Clerk for the Borough of Medford Lakes, for the term commencing January 1, 2008 and ending December 31, 2008; and
2. The salary for this position shall be set forth by the Municipal Salary ordinance.

VOTE TO APPROVE RESOLUTION 4-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 4-08 is approved

Mayor Casey introduced Resolution 12-08, seconded by Councilman Woodend.

**RESOLUTION 12-08**

**A RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL**

**WHEREAS**, the Borough of Medford Lakes has a need to acquire bond counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the financial officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, Raymond & Coleman, LLP will complete and submit a Business Entity Disclosure Certification, which certifies that Raymond & Coleman, LLP has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Raymond & Coleman, LLP from making any reportable contributions through the term of the contract; and

**WHEREAS**, the certification of the availability of funds requirements per N.J.A.C. 5:30-5.4 has been met; and

**WHEREAS**, the Borough of Medford Lakes is empowered under N.J.S.A. 40A: 11-2(6) to retain and engage Bond Counsel; and

**WHEREAS**, the contract attached shall be active for the period of January 1, 2008 until December 31, 2008;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes that a professional services contract for "Bond Counsel" is awarded to:

1. Mr. Thomas Coleman, III, of Raymond & Coleman, LLP, 325 New Albany Road, Moorestown, NJ 08057; and
2. the agreed to contract attached shall be for the period of 1/1/08 to 12/31/08; and
3. the clerk shall publish once in the official newspaper a legal notice stating the nature, duration, type of service and amount of contract; and
4. the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

VOTE TO APPROVE RESOLUTION 12-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 12-08 is approved

Mayor Casey introduced Resolution 13-08, seconded by Councilman Weiss.

#### **RESOLUTION 13-08**

#### **A RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL AUDITOR SERVICES**

**WHEREAS**, the Borough of Medford Lakes has a need to acquire a municipal auditor pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the financial officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, Inverso & Stewart will complete and submit a Business Entity Disclosure Certification which certifies that Inverso & Stewart has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Inverso & Stewart from making any reportable contributions through the term of the contract; and

**WHEREAS**, the certification of the availability of funds requirements per N.J.A.C. 5:30-5.4 has been met; and

**WHEREAS**, there exists in the Borough of Medford Lakes a need for a municipal auditor to perform auditing services for the Borough in connection with the preparation of the annual audit and financial statements; and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A: 11-1 et seq) requires that the resolution authorizing awarding of contracts for Professional Services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, New Jersey that Robert Stewart of Inverso & Stewart, be and is hereby appointed as the municipal auditor for the Borough of Medford Lakes for the calendar year 2008.

VOTE TO APPROVE RESOLUTION 13-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 13-08 is approved

Mayor Casey introduced Resolution 14-08, seconded by Councilman Woodend.

**RESOLUTION 14-08**

**A RESOLUTION AWARDING A CONTRACT OF PROFESSIONAL SERVICES OF MUNICIPAL ENGINEER**

**WHEREAS**, the Borough of Medford Lakes has a need to acquire a municipal engineer pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the financial officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, Richard A. Alaimo Associates will complete and submit a Business Entity Disclosure Certification which certifies that Richard A. Alaimo Associates has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Richard A. Alaimo Associates from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Certification of the Availability of Funds requirements per N.J.A.C. 5:30-5.4 has been met; and

**WHEREAS**, there exists in the Borough of Medford Lakes a need for a Municipal Engineer to perform Engineering services for the Borough in connection with road work, tax maps, Sewerage Treatment Plant and mains; and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the resolution authorizing awarding of contracts for Professional Services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, New Jersey that Richard A. Alaimo Association of Engineers, be and is hereby appointed as the Municipal Engineer for the Borough of Medford Lakes for the calendar year 2008.

VOTE TO APPROVE RESOLUTION 14-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 14-08 is approved

Mayor Casey introduced Resolution 15-08, seconded by Councilman Weiss.

**RESOLUTION 15-08**

**A RESOLUTION APPOINTING A PROSECUTOR AND SUBSTITUTE PROSECUTOR**

**WHEREAS**, the Borough of Medford Lakes has a need to acquire a prosecutor and a substitute prosecutor as a professional services contract; and

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, this is a professional services contract rendered or performed by a person authorized to practice a recognized profession, whose practice is regulated by law and requires knowledge of an advanced type in accordance from N.J.S.A. 40A:11-2(6); and

**WHEREAS**, the certification of the availability of funds requirements per N.J.A.C. 5:30-5.4 has been met; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, New Jersey that Mark P. Tarantino, Esq. be and is hereby appointed prosecutor of the Borough of Medford Lakes for the term ending December 31, 2008, and Frank P. Cavallo, Jr. is appointed as substitute prosecutor of Medford Lakes for the term ending December 31, 2008; and

**BE IT FURTHER RESOLVED** that any attorney practicing as a municipal prosecutor in the County is authorized to substitute prosecute in the event of a prosecutor's scheduling problem. The substitution provision of this resolution shall not be deemed to authorize additional payment or to increase the prosecutor position line item; and

**BE IT FURTHER RESOLVED** that this appointment and contract be and is made in accordance with and subject to the provisions of Public Law 1996, Chapter 95, mandatory Affirmative Action language and mandatory Americans with Disabilities Act language.

VOTE TO APPROVE RESOLUTION 15-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 15-08 is approved

Mayor Casey introduced Resolution 16-08, seconded by Councilman Weiss.

**RESOLUTION 16-08**

**A RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Borough of Medford Lakes has a need to acquire a risk management consultant pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the financial officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, Commerce Banc Insurance Services will complete and submit a Business Entity Disclosure Certification which certifies that Commerce Banc Insurance Services has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Commerce Banc Insurance Services from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Certification of the Availability of Funds requirements per N.J.A.C. 5:30-5.4 has been met; and

**WHEREAS**, the governing body of Medford Lakes Borough has resolved to join Camden County Municipal Joint Insurance Fund, a self insurance pooling fund, following a detailed analysis; and

**WHEREAS**, the bylaws of said Fund permit each municipality to appoint a risk management consultant to perform various professional services as detailed in the bylaws; and

**WHEREAS**, the bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and

**WHEREAS**, the judgmental nature of the risk management consultant's duties renders comparative bidding impractical;

**NOW THEREFORE, BE IT RESOLVED** that the governing body of Medford Lakes Borough does hereby appoint Michael C. Avalone of Commerce Banc Insurance Services as its Risk Management Consultant in accordance with 40A: 11-5 and;

**BE IF FURTHER RESOLVED** that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A: 11-5 (1), (a), (I) and that the Business Disclosure Entity Certification and the Determination of value be placed on file with this resolution.

VOTE TO APPROVE RESOLUTION 16-08

Ayes: Weiss, Woodend

Nays: None

Abstain: Casey

Resolution 16-08 is approved

Mayor Casey introduced Resolution 18-08, seconded by Councilman Weiss.

**RESOLUTION 18-08**  
**A RESOLUTION APPOINTING OF A PUBLIC DEFENDER AND SUBSTITUTE PUBLIC DEFENDER**

**WHEREAS**, the Borough of Medford Lakes has a need to acquire a public defender and substitute public defender pursuant to the provisions of N.J.S.A. 40A: 11-2(6); and

**WHEREAS**, the anticipated term of this contract is for one year ending December 31, 2008; and

**WHEREAS**, the Certification of the Availability of Funds requirements per N.J.A.C. 5:30-5.4 has been met; and

**WHEREAS**, this is a professional services contract rendered or performed by a person authorized to practice a recognized profession, whose practice is regulated by law and requires knowledge of an advanced type in accordance with N.J.S.A. 40A: 11-2(6);

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, New Jersey that Ann Marie Emmons, Esq. be and is hereby appointed Public Defender and James D. Fattorini, Esq. be and is hereby appointed substitute public defender, both positions of the Borough of Medford Lakes for the term ending December 31, 2008; and

**BE IT FURTHER RESOLVED** that this appointment and contract be and is made in accordance with and subject to the provisions of Public Law 1996, Chapter 95, mandatory Affirmative Action language and mandatory Americans with Disabilities Act language.

VOTE TO APPROVE RESOLUTION 18-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 18-08 is approved

Mayor Casey introduced Resolution 19-08, seconded by Councilman Woodend.

**RESOLUTION 19-08**  
**A RESOLUTION APPOINTING A MUNICIPAL SOLICITOR**

**WHEREAS**, there exists a need for a municipal attorney; and

**WHEREAS**, the Borough of Medford Lakes has a need to acquire a municipal attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the financial officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, Peter C. Lange, Jr., Esq. will complete and submit a Business Entity Disclosure Certification which certifies that Peter C. Lange, Jr., Esq. has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Peter C. Lange, Jr., Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the certification of the availability of funds requirements per N.J.A.C. 5:30-5.4 has been met; and

**WHEREAS**, the Local Public Contract Law (NJSA 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, New Jersey as follows:

1. the mayor and clerk are hereby authorized and directed to execute the attached agreement with Peter C. Lange, Jr., Esq; and
2. this contract is awarded without competitive bidding as a Professional Service in accordance with 40A:11-1 of the Local Public Contracts Law because, Peter C. Lange, Jr., Esq. is a person authorized by law to practice a recognized profession in the State of New Jersey, to wit, the profession of Attorney. These professional services are necessary and are required by this municipality; and

- 3. a notice of this action shall be printed in the Central Record;
- 4. the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

VOTE TO APPROVE RESOLUTION 19-08  
 Ayes: Casey, Weiss, Woodend  
 Nays: None  
 Resolution 19-08 is approved

Mayor Casey introduced Resolution 24-08, seconded by Councilman Weiss.

**RESOLUTION 24-08**  
**A RESOLUTION TO APPOINT MEMBERS TO THE ENVIRONMENTAL COMMISSION**

**WHEREAS**, the Borough of Medford Lakes pursuant to the provisions of N.J.S.A. 40:56A-1 et seq. created and established a commission known as the Medford Lakes Environmental Commission on January 25, 1979, by Ordinance No. 151; and

**WHEREAS**, the terms of four members of the seven member commission expire on December 31, 2007; and

**WHEREAS**, the expiring members have expressed a desire to be re-appointed;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes that the following appointments be made to the Environmental Commission:

<u>APPOINTEE</u>	<u>CLASS DESIGNATION</u>	<u>COMMENCEMENT OF TERM</u>	<u>EXPIRATION OF TERM</u>
Carl Pellegrino	Chairman	January 1, 2008	December 31, 2010
Joseph Sokolowski	Member	January 1, 2008	December 31, 2010
Marie Haas	Member	January 1, 2008	December 31, 2010
Suzanne Frank	Secretary	January 1, 2008	December 31, 2010

VOTE TO APPROVE RESOLUTION 24-08  
 Ayes: Casey, Weiss, Woodend  
 Nays: None  
 Resolution 24-08 is approved

Mayor Casey introduced Resolution 25-08, seconded by Councilman Woodend.

**RESOLUTION 25-08**  
**A RESOLUTION TO APPOINT MEMBERS TO THE HISTORIC PRESERVATION COMMISSION**

**WHEREAS**, the Borough of Medford Lakes created an independent commission known as the “Historic Preservation Commission” for the purpose of reviewing construction applications within the Medford Lakes Historic District on September 25, 1986, by Ordinance No. 226; and

**WHEREAS**, the terms of two Class “C” members and one alternate member of the five members and two alternate member commission expire on December 31, 2007; and

**WHEREAS**, both of the expiring Class “C” members have expressed a desire to be re-appointed; and

**WHEREAS**, a new alternate member needs to be appointed;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes that the following appointments be made to the Historic Preservation Commission:

<u>APPOINTEE</u>	<u>CLASS DESIGNATION</u>	<u>COMMENCEMENT OF TERM</u>	<u>EXPIRATION OF TERM</u>
Joe Adamson	C	January 1, 2008	December 31, 2008*
William Smith	C	January 1, 2008 (4yr)	December 31, 2011
Mike Dzwil	Alternate 1	January 1, 2008 (2yr)	December 31, 2009

\*Expiration is the same as term appointment to the Planning Board

VOTE TO APPROVE RESOLUTION 25-08

Ayes: Casey, Weiss, Woodend

Nays: None

Resolution 25-08 is approved

Mayor Casey introduced Resolution 27-08, seconded by Councilman Woodend.

**RESOLUTION 27-08**

**A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT PURSUANT TO N.J.S.A. 19:44A-20.5 FOR ENGINEERING PROFESSIONAL SERVICES TO RICHARD A. ALAIMO ASSOCIATION OF ENGINEERS**

**WHEREAS**, the governing body of the Borough of Medford Lakes has a need to acquire engineering services associated with roadway repairs to Mishemokwa Trail as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the finance officer has determined and certified in writing that the aggregate value of the acquisition will exceed \$17,500; and

**WHEREAS**, the performance of these services require knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A: 11-2(6); and

**WHEREAS**, Richard A. Alaimo Association of Engineers is qualified to perform these services; and

**WHEREAS**, Richard A. Alaimo Association of Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Richard A. Alaimo Association of Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Richard A. Alaimo Association of Engineers from making any reportable contributions through the term of the contract; and

**WHEREAS**, the finance officer of the Borough has certified the availability of funds;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, County of Burlington, and State of New Jersey that Richard A. Alaimo Association of Engineers, 200 High Street, Mt. Holly, NJ, 08060, is awarded a professional services contract through a non-fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.5 not to exceed \$13,000.

VOTE TO APPROVE RESOLUTION 27-08

Ayes: Casey, Weiss

Nays: Woodend

Resolution 27-08 is approved

**CORRESPONDENCE**

All correspondence was given to Council with their packets.

The Medford Lakes Emergency Squad provided monthly reports for November and December. 2008.

Councilman Weiss asked that Interim Manager McIntosh provide Council with a monthly safety report with regard to the Borough's 32 employees.

**PAYMENT OF BILLS**

Council had a question about a bill from the previous month, for software and installation for a laptop for DPW for storm water maintenance.

Mayor Casey made a motion, seconded by Councilman Weiss, to approve payment of the bills.

VOTE TO APPROVE PAYMENT OF BILLS

Ayes: Casey, Weiss, Woodend

Nays: None

Bill list is approved for payment

**ADJOURNMENT TO EXECUTIVE SESSION**

Mayor Casey made a motion, seconded by Councilman Weiss, to adjourn to Executive Session.

**RESOLUTION 28-08**

**A RESOLUTION EXCLUDING THE PUBLIC FROM A PUBLIC MEETING**

**WHEREAS**, Section 7.a of Chapter 231, Public Law 1975, otherwise known as the “Open Public Meetings Act” states that, except as provided by in Section 7.a, all meetings of a public body, such as the Borough Council, shall be open to the public at all times; and.

**WHEREAS**, Section 7.b provides that the Borough Council may exclude the public only from the portion of a meeting at which Borough Council discusses certain subjects which are listed in the aforementioned Section; and.

**WHEREAS**, the Borough Council desires to discuss certain subject(s) which are listed in the aforementioned section and desires to exclude the public from the portion of the meeting at which the Borough Council will discuss said subject(s); and,

**WHEREAS**, Section 8 of Chapter 231, Public Law 1975 states that no public body shall exclude the public from any meeting to discuss any matter described in Section 7.b until the public body shall, at a meeting to which the public shall be admitted, first adopt a resolution making certain statements with respect to the subject(s) to be discussed;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Medford Lakes, in the County of Burlington, State of New Jersey, as follows:

1. the Borough Council hereby declares that the general nature of the subject(s) to be discussed by the Borough Council in closed session is the interview process for the manager’s position, 2007 salary negotiations, and the Superior Police Officers negotiations; and
2. the Borough Council hereby declares that it’s discussion of the aforementioned subject(s) may be made public at a time when the Borough Solicitor advised the Borough Council that the disclosure will not detrimentally affect any right, interest, or duty of the Borough or any other entity with respect to said discussion.
3. the Borough Council for the aforementioned reasons hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Borough Clerk to take the appropriate action to effectuate the terms of this resolution.

VOTE TO AJOURN TO EXECUTIVE SESSION

Ayes: Casey, Weiss, Woodend

Nays: None

Meeting adjourned to Executive Session

**RETURN TO REGULAR MEETING**

Mayor Casey made a motion, seconded by Councilman Weiss, to return to the Regular Council Meeting. Official action may be taken.

VOTE TO RETURN TO THE REGULAR MEETING

Ayes: Casey, Weiss, Woodend

Nays: None

Council returned to the Regular Meeting

**ADJOURNMENT**

Mayor Casey made a motion, seconded by Councilman Weiss, to adjourn the meeting.

VOTE TO ADJOURN

Ayes: Casey, Weiss, Woodend

Nays: None

Meeting adjourned

