

**BOROUGH OF MEDFORD LAKES  
BUDGET WORKSHOP  
October 11, 2008**

A Budget Workshop of the Borough Council of the Borough of Medford Lakes, New Jersey, was held on the above date at Oaks Hall, located at Municipal Cabin, 1 Cabin Circle, Medford Lakes, NJ 08055 beginning at 8:00am. Following the Pledge of Allegiance, Clerk McIntosh read the Statement of Compliance with the Open Public Meetings Act: this is to announce that adequate notice in the form of Notice of Meetings was (1) posted on the Administration Building bulletin board, (2) mailed to The Central Record, Medford, NJ, (3) and filed with the Municipal Clerk. Advance written notice of this meeting was mailed or emailed to all persons who requested such notice according to the Clerk of the Municipality.

The Clerk called the roll: Answering were Mayor Paul G. Weiss, Esq., Councilman Timothy S. Casey and Councilman Gregory C. Lackey. Also attending: Manager Geoff D. Urbanik, CMFO Donna A. Condo and Clerk Mark J. McIntosh.

**PUBLIC WORKS DEPARTMENT PRESENTATION**

Superintendent Pat McCorrison, Sr. presented the 2009 public works budget and emphasized the following:

- Last presentation before retirement
- Salary and Wages is a big unknown due to trash and replacement superintendent issues
- Basic operating budget stayed the same
- Many trucks sitting on dealer lots due to fuel increases

Manager Urbanik reviewed the capital budget items:

- The Labrie has had three transmission replacements and the body is rusted out.

***Councilman Lackey inquired about buying a used dump truck, many landscapers going out of business.***

***CFO Condo asked if any part of 3740 can be salvaged***

***Mayor Weiss asked if we can cannibalize 3740's snow plow package and lessen the costs of a fully loaded dump truck***

Superintendent McCorrison stated yes, and the sander from 3740 would give us three, one old one becoming a backup

***Mayor Weiss stated any discussion on the Labrie would take place pending the October 23<sup>rd</sup> Council meeting***

***Mayor/Council inquired about the use of the dumpsters***

Superintendent McCorrison reported that the borough dumpster is used for everything, the current rental unit is used for concrete and the metal dumpster is free on loan to the borough. Borough is able to make money depending on tonnage and value of metal.

***Councilman Lackey reports the cost for concrete dumpster is \$6,000 per year.***

***Mayor Weiss stated before they could decide on purchasing a dumpster for concrete we need a full cost analysis to include labor and fuel.***

Superintendent McCorrison reported on the capital request for a leaf machine, they have a five year life expectancy.

***Mayor Weiss asked if the Borough mechanic handles repairs on the leaf machines.***

Superintendent McCorrison stated yes, and they take parts from "out-of-service" machines

CFO Condo reports that her PW Salary & Wage budget included one open position and a 3% pay increase

***Councilman Casey asked what amount of time is spent on street as the superintendent***

Superintendent McCorrison reports working on the street 50% of time (25%supervising/25%driving)

***Councilman Casey asked if Pat has any opinion on the trash issue***

Superintendent McCorrison stated that the quality of pickups will drop (personalized service)

***Councilman Casey stated that Storm water Management is a looming issue in the future and the borough should draft a leaf container ordinance***

***Mayor Weiss thanked Superintendent McCorrison for his presentation and time.***

**WASTEWATER DEPARTMENT BUDGET PRESENTATION**

Licensed Operator Carl Goodfellow presented the 2009 wastewater department budget, and emphasized the following:

- Capital project of replacing mixers, one with an oil leak, costly project estimated at \$40,000
- Best time for the project is summer when plant has a lower flow with Shawnee HS out, winter for sand filter replacement and the need for detailed specifications from the engineer.

***Mayor Weiss stressed the importance of getting solid capital improvement costs for 2009***

***Councilman Lackey asked if all projects have to be capital, and have we looked into solar power***

Operator Goodfellow stated that it is recommended for projects to be capital and they were looking at solar power

***Councilman Casey asked the status on collection system maintenance***

Operator Goodfellow stated that the crew was working across town now checking all lines.

***Councilman Casey stated that the Borough had already bonded for a private contractor to conduct a line survey and that Councilman Lackey should look at vendors during visit to the league conference.***

***CFO Condo stated that infrastructure grants require large amount of planning***

***Mayor Weiss asked how long Carl was willing to stay.***

Operator Goodfellow stated no deadline, moral improved from poor to good since taking over operations

***Mayor Weiss thanked Mr. Goodfellow for his presentation and time.***

### **ADMINISTRATION BUDGET PRESENTATION**

Manager Urbanik presented the 2009 administration budget, and emphasized the following:

- EMS Squad no change requested
- Tax Collector minor changes
- Tax Assessor requested a new computer, salary request was too high, and the manager was going to request monthly reports
- Health benefits were going to be modeled after the Medford Lakes School District

***Mayor Weiss requested a third budget workshop be scheduled for Saturday, November 22, 2008 at 8:00am with the Borough Auditor present and discussion on debt service.***

### **ADJOURNMENT**

***Mayor Weiss made a motion, seconded by Councilman Casey, to adjourn the meeting.***

VOTE TO ADJOURN

Ayes: Weiss, Casey, Lackey

Nays: None

Meeting adjourned at 11:00am